Student Advisory Board (SUAB)
Meeting Minutes
April 25th, 2012

1. EBI Survey Update
   a) Launched March 2012.
      • Received 800 respondents
      • Current information is available if anyone is interested.
   b) The goal is 1200 respondents.
   c) The survey ends on May 15th

2. Program Announcements
   a) 24-hour study hall – May 9th
   b) Graduation – May 19th
   c) Wolf Stock – May 5th
   d) Undie Run – May 7th
   e) Various grad events for The Center.

3. Retail Space
   a) We are currently looking for a business to replace the Optical Store space on the first floor.
   b) Wells Fargo will open by mid-June.
      • The Space is currently being renovated

4. Sources and Uses of Funds
   a) $420,000 of budget is spent on student wages.
      • Travel expenses should be doubled or tripled
      • Employees need to travel to more conferences.
   b) Reserve account is only $189,000 – Should be $1,200,000
      • We need a sufficient reserve to replace carpet, light bulbs, etc.
      • The current amount received is not sufficient if we need to get important supplies replaced.
   c) Student events are only charged for student workers.
      • Late night incentive needs to spread.
5. **Student Union Scheduling Policies and Procedures**
   
   a) Thursday Night Movie Series
      
      • Should it be moved to Wednesday Nights?
      
      ▪ This was a common response on the EBI survey.
      
      • Rename “Movie Series.”
   
   b) Only 14 table spaces now.
   
   c) Cancellation Policy
      
      • Failure to pay? Possibly extend longer than 2 weeks to cancel a large event.
   
   d) Refunds for “extreme” weather conditions.
      
      • 24 hour notice, otherwise.
   
   e) May need to update food policy for 2012
      
      • Contamination? We need stricter policies

6. **Concerns**
   
   a) A freshman hub will be added in ASUN.
      
      • A few walls will be knocked down.
      
      • Start up meetings again in Fall 2012.