Student Union Advisory Board Meeting (SUAB)
Meeting Minutes
October 24th, 2012

**In attendance:**
Committee Chair: Steve Calhoun
Graduate Student Association: Diana Moss
Associated Students of the University of Nevada
ASUN Traditions Program Board: TBD
ASUN Flipside Program Board: TBD
Multicultural Greek Council: Brittany Bell
Office of International Student Scholars: Mahsa Ahmadi Zadeh
Center for Student Cultural Diversity: Claudia Agbor-Bessem
Resident Hall Association: TBD
Joe Crowley Student Union: Alexis Hanselman
Staff Employee Council: Chris Chadwick

**Meeting Agenda**
A. Hours of Operation
   a. The committee was reminded that the Joe Crowley Student Union building hours will be changing during the week of November 2st. The adjusted hours will be advertised via the website, digital signage, and building signage.
B. Arduous Set-ups, equipment, and clean-up
   a. The committee discussed arduous set-ups, clean-ups, and equipment.
   b. It was explained that there are certain requests or clean-up that require an unusually number of staff and/or staff hours to complete. In order to minimize unnecessary requests of this nature, a fee structure has been established.
   c. The full-time staff will work with SUAB to define the issue and then provide a solution.
C. Alternative Indoor Food Table Placement
   a. The committee discussed the need to support student organizations as they fundraise with food sales while still creating a successful environment for the retail vendors.
   b. During poor and/or cold weather, student groups who have reserved outdoor tables, often request to setup inside the Student Union.
   c. The committee was asked to brainstorm possible indoor locations for inclement weather.
   d. Student groups may partner with vendors to fundraise, that way the students can still fundraise and the vendors still get there products out.
D. Next meeting scheduled for November 28th.