Attendees:
Ben Gallagher, Mary Heid, Ed Huffman, Mary Zabel

Agenda Items
Set Goals for the Year

Consolidate and Coordinate Resources
Mary Heid will create a Training page on the Accessibility website to gather all the resources that exist among DRC, TLT, IT, etc. into a single location.

Discussion: DRC will be splitting their Brown Bag sessions for the spring 2016 semester and recording those sessions for reuse. There will be separate sessions for captioning, course materials and websites. A training module for Procurement was suggested. We discussed using the LMS as a delivery mechanism for such training modules.

More Committee Members
We discussed adding more members when the committee’s work increases.

Next Meeting – TBD as necessary