Attendees:

Sommer Atchley, Jill Atkinson, Melissa Barnard, Molly Beaupre, Allison Bussa, Mary Anne Christensen, Melisa Choroszy, Ben Gallagher, Leta Fritz, Mary Heid, Ed Huffman, Raymond Lee, Tina Lundstrom, Darrin McCarthy, Michelle Rachal, Heather Turk, Thomas White, Tracy Williams, Mary Zabel

“What Do You Think” - Mary Zabel

The “What Do You Think” evaluation was successfully rolled out in an accessible format thanks to the collaboration of efforts among many members of the EIT Plan Committee and the vendor in getting the software reviewed and edited.

Procurement Policy – Mary Anne Christensen

The draft Procurement Policy was distributed and reviewed in detail. The Policy applies to all EIT items purchased through purchasing and those purchased using a P-Card. The Policy will be finalized with Purchasing and forwarded to Vice Provost of Faculty Affairs.

Software Review – Mary Zabel

There is a need for an Accessibility Review Committee to share the responsibility for reviewing EIT purchases. Membership on this committee should include members of the following communities; Non-sighted screen reader user, IT Purchasing, UNR or BCN Purchasing, a certified Braille proofer, and members of the existing EIT Plan Committee.

Criteria – the Committee will need to determine criteria for what needs to be tested and how it will be tested. A three-prong approach was discussed; VPAT, review by a person with visual impairment, automated testing tools for web-accessibility and coding. A rubric was discussed; is the EIT use mandated and how many students are using it? DRC will formalize the rubric.

The UTC has been informed that an Accessibility Review Committee is imminent.

Faculty Training Discussion

Academic leadership will need to be included in the discussion of how to disseminate this information. Suggestions included one hour per semester via department meetings or faculty meetings. With an estimated seventy-five departments, training by college was suggested as more attainable. An hour-long training should be formalized with the goal of reaching every department over the next year. An instructional video was discussed that would convey what it means for course content to be accessible and how to achieve that.

An announcement about captioning will be made through the Provost’s Office prior to the start of school in August.

Next Meeting – September, 3, 2015, 3pm – 5pm. Location: JCSU 323.