

UNIVERSITY OF NEVADA, RENO

PROFESSIONAL DEVELOPMENT LEAVE APPLICATION CHECKLIST

Applicant's Name

- _____ 1. Signed application cover page
- _____ 2. Detailed description of leave
- _____ 3. Abbreviated CV (4-6 pages)
- _____ 4. If leave is to be conducted at external organization(s), letter(s) of support with details of the work to be done
- _____ 5. Letter of support from Department Chair/Supervisor
- _____ 6. Letter of support from Dean/Vice President
- _____ 7. Report on previous leave, if applicable, on file with the Provost's office

