PROMOTION & TENURE APPLICATION CHECKLIST

Applicant’s Name

____ Completed UNR Promotion & Tenure Application (original)

____ UNR Application for Promotion & Tenure—Department Chair Evaluation

____ Letter from Department Personnel Committee (if applicable)

____ Letter from Department Chair

____ Letter from College Personnel Committee

____ Letter from Dean

____ Summary document of the external reviewers’ qualifications

____ External peer review letters

____ Copy of Chair’s letter to outside reviewers

____ Table of contents and/or summary overview of supplemental materials

____ For tenure cases: Progress toward tenure letters from the third-year review (from both chair and dean), fourth and fifth (from chair)

____ For tenure cases: Annual evaluations for probationary period