This was the first meeting of the reconstituted Student Tech Fee Advisory Committee. The committee is expected to meet once a semester and more if deemed necessary.

The committee charter was distributed and discussed. Central IT will provide administrative support.

The January 2000 Student Tech Fee background and the undated Tech Fee Distribution Guidelines were distributed and discussed. The Tech Fee Distribution Guidelines will be used for historical reference but are not currently in use now.

**ACTION:** The 2000 Student Tech Fee background needs to be updated. Central IT will work on providing a draft update.

Information was distributed with details of use of the tech fee funds for fiscal year 16 and planned use of tech fee funds in fiscal year 17. The percentage use of fees allocated to areas is roughly equivalent to the percentages designated in the 2000 background document. The notable difference is for classroom support which has grown significantly. This is because the cost of the learning management system (LMS - currently Canvas) and associated software (example: Turnitin used to detect plagiarism) have been included in the classroom support category.

Currently the demand for funds in FY 17 exceeds expected fee revenue by approximately $275,000. The Libraries and IT will determine how to handle this deficit either with other funds or delaying some discretionary expenditures to a future fiscal year.

A proposal from UNR will be heard at the December Board of Regents’ meeting to increase the student tech fee by $2 per credit hour.

**ACTION:** Fee monies allocated to the LMS and associated software will be separated from fee monies allocated to classroom support. The authentication for network and network infrastructure costs will be combined into a single fee allocation. These changes will be reflected in new % of fees devoted to specific areas and included in the revised background document.
Arpith Siddaiah discussed the deliberations at GSA concerning support for the $2 fee increase.

Christina Hilfer discussed the background for use of fee funds for support for the College of Business computer lab.

The committee is to select a committee chair. This selection was deferred until all member representatives could participate.

**ACTION:** The next committee meeting will be held after the start of the spring semester at a date to be determined.