Contact Person

Name: Carol Reitz
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Internship Site Information:

We are a local nonprofit that helps families affected by autism and other neurodevelopmental disorders by providing supplies and/or opportunities that are otherwise not available. Our annual Spring Forward for Autism run/walk is on April 30th 2017. We would like an intern to help us plan and organize that event. They can work 9-12 hours per week from home and meet us once a week to provide updates and/or given new assignment. Responsibilities would include coordinating the event participants, activities and volunteers. We would also like our intern to help plan our monthly support groups and Sibshops held within the community. Additional projects may be asked to be completed, if time permits.

Number of Internships Available: 1

Student Requirements:

1. Sign a confidentiality agreement
2. Work Independently
3. Time management skills
4. Good organizational skills
5. Transportation to locations around town to pickup/drop off supplies
6. Ability to make and receive phone calls

How will student obtain this internship position?

Students who are interested can contact Carol Reitz directly at (775) 770-4432 or carolreitz@sbcglobal.net