Executive Council Meeting

August 26, 2013

Attendees:

Cannon, Crowther, Mahon, Rock, Waugh, Horvath, Morton, Sedgwick, Barone, Burnham, Walsh (PR Committee rep), D’Andrea, Taylor, Harrison, Demchak, Coll

- Copy of Agenda will be posted on website
- Will do Center and Committee reports regularly in E.C.
- CAEP updates will occur every meeting
- Doctoral report every month
- Dates of reports:
  - Doc, personnel, research/grants reports: Sept 9, Oct 21, Nov 18
  - PR/Communication, Diversity, COE Senate reports: Oct 7, Nov 14, Dec 2
- We want to create a presence in the graduation booklet for COE student awards: Outstanding Ph.D. Student; Outstanding Undergraduate Student; Outstanding Master’s Degree Student. PR/Communication Committee is responsible.
- Data-Driven Decision-Making is going to be emphasized. Our goal is to get ahead of the curve…i.e. before it becomes compulsory by the state. We want to focus on data points we want to improve quality of programs. We need to show research active faculty for ourselves and for the provost.
- Vice Provost needs us to do annual assessment reports now that the Office of University Assessment is reopening. Will invite Joe Cline to come over to chat about the reporting and the program reviews in the near future. IETP is reformulating their assessment plan. Higher Education, HDFS, Educational Leadership, and Doctoral Program Reviews need to be conducted. We can use Counseling Program Review (2008) as a model.
- Sought input on Certificate Program for our 1st Time Licensure folks—especially those who only do the required courses for licensure and do not necessarily complete the master’s program. Issue is concerning if these credits can count towards a master’s degree. Literacy (Barone), Cannon (Elementary) might be interested. Program Directors can keep the data (especially for Advanced Programs) and will be appraised of what data we need.
- Organization Flow. Grants need certain amount of time to get signatures, and this is mediated sometimes by the lead time given by granting agencies to faculty (sometimes only 30 days from Feds). College of Engineering might be an example of how to streamline the process. We may have issues with capacity and willingness to “make this happen.” The nature of grants/contracts are that they are somewhat “unique.” Some colleges have a person in the pre-award position who can handle this. COE does not have...
that. Tentatively, we will work with this noting that there will be exceptions, and we will
do our best to build capacity. This building of capacity needs to be done quickly after
looking at some data to see where we are.

- Program and Center Updates:
  - NCED: two new grants from Office of SPED (Start Jan 1, 2014)
  - Secondary: Third cohort of international teachers: 16 nations, 22 teachers: 6 in
    Math and 16 English; Tuesday, 9/24 is reception in Extended Studies
  - Raggio: several grants with some large; building capacity in Northern Nevada;
    NGSS passed and will go to the Commission after review. Maddux continues to
    consult through Raggio Center.
  - Elementary master’s program: made admissions over summer on rolling
    admissions. Admitted M.Ed. (7-9 new admits); for class size issues, we are
    coordinating admissions with IETP. (Right now, we do not hold space EDES 300)
  - Literacy: have an iPad cart; Reading Buddies has been expanded; master’s is now
    totally online; sent out 1000 flyers to recruit; have a new faculty member. AB 222
    out of UNLV: 5 skills centers up here in Washoe.
  - Educational Leadership: Higher Ed continues to grow; k-12 growth is flat; Carson
    City doctoral cohort is working well (15 students).
  - CFRC: both program reviews were successfully completed (included one surprise
    review by Feds). Experienced huge turnover. New Dorm is going on top of one of
    the facilities, and there are issues trying to find space.
  - Advisement Center: 12 orientations this summer. Smaller freshman class (126 last
    year and <100 this year); major changers is increasing rather well. Graduation
    numbers are “dynamic.”
  - LRC: Maureen is now overseeing the COE Computer Lab; there are 40 in
    classroom and 20 in free lab for a total of 60.
  - SPED: got 2 grants: 30 or so master’s degree students in Early Childhood SPED;
    21 in focus in behavioral analysis.
  - IETP will be meeting on Sept 6. Working on Portfolios; new assessment in 201,
    313, 413; updated Disposition Form and will be used.
  - Faculty Senate: New bylaws DID PASS
  - Counseling and Ed Psych: admit once a year with close to 60 applications; Ed
    Psych marketing aimed at education in business, instructional designers. Planning
    on doing a Graduate Certificate in Statistics/Research.
  - Office of Field Experience: Out of state internships changed dramatically as of
    July 1. New approvals are required for out of state interns. Cal and AZ approved
    quickly. Utah is $1500 and Maryland is $7500. If student wants out of state
    internship, need to get name to Sedgwick as soon as possible because approval is
    at the state level as well as the district levels. Fee will be passed on to the student.
o CAEP draft report will be completed this fall, with the final draft completed in spring. We will submit the report at end of spring term and plan on having the visit early in fall, 2014 semester.

Adjourned at 1145.