2014/2015 Placement Process Timeline

March 27, 2014 6:00 – 8:30 PM **OR** March 29, 2014 1:00 – 3:30 PM	**BSW and MSW Foundation Students** – Attend Pre-Placement Orientation session. Students sign up for a session by calling Candace Bortolin (784-6542). **3/27** & **3/29** Mathewson-IGT Knowledge Center, Room 107
March 31, 2014 1:00 – 2:30 PM	Annual Field Fair (Joe Crowley Student Union Ballroom B & C)
April 2, 2014	**BSW and MSW Students –** Electronic student field application and resume due to Candace Bortolin (cbortolin@unr.edu). All students should have an appointment scheduled with Jill Manit to discuss field placement process and options. **ALL Students:** Please bring hard copies of field application, resume and field practicum student agreement to your appointment with Jill Manit.
April 7 – 11, 2014	**All MSW Foundation and Concentration student** interviews with Jill Manit conducted.
April 28 – May 2, 2014	**BSW Student** interviews with Jill Manit conducted.
May 12 – 16, 2014	Agencies notified via e-mail of students interested in interviewing at their site. Agencies receive student resumes.
May 16 – June 2014*	Agencies contact students to schedule and conduct interviews.
July 2014*	Agencies return acceptance/non-acceptance form to School of Social Work. *Please note*, acceptance of a student does not guarantee that they will be placed at the site.
August 2014*	Agencies and students are notified of "match" results and are requested to provide confirmation of match.

NOTE: When placements are confirmed. Students must work with agencies to complete any paperwork, background checks, fingerprinting, and orientation requirements.

August 2014	Placement process complete. Students are notified of their seminar section assignments (SW 480, 680, 780).
August (TBA)	Field instructor/task supervisor orientation and training.
August 18 & 19, 2014*	Mandatory BSW and MSW Program and Field Orientations 9:00-5:00 Location: Mathewson-IGT Knowledge Center, Room 124
August 25, 2013	Instruction begins. Students begin their field practicum.

* Dates subject to change

Revised 3/4/2014