

BSW STUDENT HANDBOOK 2012-2013

**School of Social Work
University of Nevada, Reno**



University of Nevada, Reno
Statewide • Worldwide

INTRODUCTION

Welcome to the Bachelor of Social Work (BSW) program at the University of Nevada, Reno. We encourage you to visit our website (<http://www.unr.edu/social-work>) to learn more about the exciting teaching, learning, research, and community activities in which the School's faculty and students are involved.

This handbook is designed to inform you about the BSW program requirements, including key deadlines, policies, procedures, and guidelines. The information in the handbook answers the most commonly asked questions about the program and is designed to help you successfully navigate the challenging yet rewarding pursuit of undergraduate study. Please note, *this handbook is not designed to take the place of an advisor. **You are strongly encouraged to meet with your faculty advisor regularly.***

THE PROFESSION OF SOCIAL WORK

(Please note: the following information was taken from the *Bureau of Labor Statistics website* (<http://www.bls.gov/>, June 2010))

Introduction to the Profession

Social work is a profession for those with a strong desire to help improve people's lives. Social workers enhance the fit between people's needs and capabilities and the demands and resources of their environments. A variety of strategies are used to accomplish this goal. Social workers assist people in dealing with their relationships and solving personal and family problems. Social workers help clients identify their strengths and concerns, consider effective solutions, and find reliable resources. Social workers typically consult and counsel clients and link them with needed services. Often they refer clients to specialists in services such as debt counseling, eldercare, public assistance, or alcohol or drug rehabilitation. Social workers may review eligibility requirements, help fill out forms and applications, visit clients on a regular basis, and provide support during crises. Finally, social workers, through community organizing, program development, and political advocacy, strive to enhance environments to be socially and economically just for all people.

Social work demands a great deal from its practitioners. Social workers must be mature, emotionally healthy, and capable of coping with job-related stress. Social workers must be able to handle responsibility, work independently, and maintain good working relationships with clients and coworkers. Also required is a high level of skill in communication (i.e., reading, writing, and speaking). People who are conscientious, empathetic, caring, dedicated, and passionate will do well within the profession.

Educational Requirements

A bachelor's degree in social work (BSW) is the most common minimum educational requirement to qualify for a job as a social worker. The bachelor's degree prepares graduates for generalist practice, whereas the Master of Social Work (MSW) degree prepares recipients for more advanced practice.

Professional Licensure

Many social service positions within Nevada and throughout the United States require a social work license. Licensure establishes a minimum set of standards for professional social workers. It ensures that clients of social workers receive competent and ethical care. Each state has its own licensing body, with distinct rules and regulations governing the issuing of licenses. Within the Nevada, the Nevada Board of Examiners for Social Work issues social work licenses. According to

their website, "Nevada's Board of Examiners for Social Workers was instituted by the Nevada Legislature to license persons who meet established standards, to investigate complaints against licensed social workers, to impose disciplinary action against persons who violate stipulated social work standards, and to regulate the practice of social work."

1. Applicants for social work licensure in the State of Nevada must be at least 21 years of age.
2. Applicants must be citizens of the United States or must be lawfully entitled to remain and work in the United States.
3. A copy of a current picture I.D. (i.e., a driver's license) must be submitted with your application.
4. Copies of legal documents must be submitted verifying all name changes.
5. Applicants must submit a complete set of fingerprints for submission to the Federal Bureau of Investigation.
6. Applicants must possess a baccalaureate or master of social work degree from a college or university accredited by the Council on Social Work Education (CSWE) or which is a candidate for such accreditation.
7. Applicants must request verification to be sent directly from each state in which he/she has been licensed to practice social work.
8. Applicants must pass the baccalaureate level of the American Association of State Social Work Boards (AASSWB) examination.
9. Applicants seeking reciprocity from another state must have verification of licensure sent directly to the Board from the issuing agency.

Eligible applicants may take the licensing exam when enrolled in the **last semester of their social work degree program**; however, a license cannot be issued before official transcripts are received. Students should be aware that the examination and licensing process may take several weeks/months to complete. If you need a license application or information related to social work licensing or social work practice, please contact:

Board of Examiners for Social Workers

4600 Kietzke Lane, Suite C121

Reno, Nevada 89502

(775) 688-2555

[http:// www.socwork.nv.gov](http://www.socwork.nv.gov)

Employment Outlook

In 2010 there were approximately 650,500 social work jobs in the United States. About 9 out of 10 jobs were in health care and social assistance industries, as well as State and local government, primarily in departments of health and human services, mental health, social services, child welfare, housing, education, and corrections. Most private sector jobs were in social service agencies, hospitals, nursing homes, home health agencies, and other health centers or clinics.

Employment of social workers is expected to increase by 16 percent during the 2008-18 decade, faster than the average for all occupations. Especially rapid growth in job opportunities for gerontological social workers is expected due to the growing elderly population and the aging baby boom generation. Employment opportunities for mental health and substance abuse social workers are expected to grow by 22 percent over the next decade. Competition for social work jobs is stronger in cities where demand for services often is highest, training programs for social workers are prevalent, and interest in available positions is strongest. However, opportunities should be good

in rural areas, which often find it difficult to attract and retain qualified staff. (<http://www.bls.gov/>, June 2010)

Social Work Salaries

Nationally, the average salary for an entry-level social worker is between \$40,000-\$47,000., depending on the type of work, experience required and geographic factors. Social workers with supervisory experience, many years of experience, and/or MSW degrees earn average salaries over \$60,000. Social workers who work for the State of Nevada typically make between \$40,000 and \$67,000 annually. (<http://www.bls.gov/>, June 2010)

Social Work Careers

For sheer variety, few occupations can match social work, which offers the broadest range of opportunities and settings. Social workers are found in public agencies, private businesses, hospitals, clinics, schools, nursing homes, private practices, police departments, courts, and countless other interesting workplaces.

Traditionally, social workers have been strongly represented in the following areas:

Aging/Gerontology	Child Welfare
Family Services	Homeless Services
Healthcare	Mental Health
Public Welfare	Schools
Disabilities Programs	Corrections
Employee Assistance	Private Practice
Community Organization	Politics
Administration	Research

Continuing Education

After receiving a BSW degree, many social workers eventually decide to continue their education in a MSW program. Although most MSW degrees require the equivalent of two full-time years of study, some graduate programs provide an accelerated course of study for applicants who have a BSW. Accelerated courses of study are generally referred to as “advanced standing” programs and can typically be completed within one year. At UNR, students who are accepted into an advanced standing program bypass the foundation content and move directly into the concentration curriculum.

Resources

For information about career opportunities in social work and voluntary credentials for social workers, contact:

- National Association of Social Workers (NASW), 750 First St. NE., Suite 700, Washington, DC 20002-4241. Internet: <http://www.socialworkers.org>

For a listing of accredited social work programs or to order a *Directory of Colleges and Universities with Accredited Social Work Degree Programs* for a nominal charge, contact:

- Council on Social Work Education (CSWE), 1725 Duke St., Suite 500, Alexandria, VA 22314-3457. Internet: <http://www.cswe.org>

Information on licensing requirements and testing procedures for each State may be obtained from State licensing authorities, or from:

- Association of Social Work Boards (ASWB), 400 South Ridge Pkwy., Suite B, Culpeper, VA 22701. Internet: <http://www.aswb.org>

THE BSW PROGRAM

School of Social Work Mission Statement

Our mission is to prepare effective, ethical social work leaders and practitioners who—with a deep and abiding respect for cultural diversity and human strengths—challenge injustice and promote a more humane world through the development and delivery of evidenced-informed practices, policies, and programs. Our mission is achieved through education, research, and public service endeavors that reflect the unique mixture of urban, rural, and frontier characteristics of Nevada in the context of a globalized society.

BSW Program Mission

The mission of the BSW Program is to educate competent generalist social workers able to effectively and compassionately intervene at all system levels with diverse client groups.

BSW Program Competencies

In accordance with the School of Social Work's mission, the BSW Program seeks to facilitate the development of competent generalist social workers. Upon completion of the BSW degree at UNR, students should meet each of the following ten competencies outline by the Council on Social Work Education.

- 2.1.1 Identify as a professional social worker and conduct oneself accordingly
- 2.1.2 Apply social work ethical principles to guide professional practice
- 2.1.3 Apply critical thinking to inform and communicate professional judgments
- 2.1.4 Engage diversity and difference in practice
- 2.1.5 Advance human rights and social and economic justice
- 2.1.6 Engage in research-informed practice and practice-informed research
- 2.1.7 Apply knowledge of human behavior and the social environment
- 2.1.8 Engage in policy practice to advance social and economic well-being and to deliver effective social work services
- 2.1.9 Respond to contexts that shape practice
- 2.1.10 Engage, assess, intervene, and evaluate with individuals, families, groups, organizations, and communities

CSWE Accreditation

The program of social work education provided by the University of Nevada, Reno School of Social Work is fully accredited at the baccalaureate and master's levels by the Council on Social Work Education (CSWE). This indicates to the public and to potential employers that UNR graduates meet the high professional standards established by CSWE in its *Educational Policy and Accreditation Standards (EPAS)*. Please refer to <http://www.cswe.org> for a complete list of Educational Policy and Accreditation Standards. UNR's BSW Social Work program was among the first group of undergraduate social work programs to be accredited by the Council in 1974.

Generalist Perspective

Like all CSWE accredited undergraduate programs, UNR's BSW curriculum is based upon the generalist perspective. The generalist perspective emphasizes a dual focus on private issues and social justice concerns. It encompasses multiple methods, multiple intervention levels, and an eclectic theory base. This perspective enables social workers, as Ann Hartman writes, "...to follow a problem wherever it might lead, to move across different sized systems and intervene as appropriate."

BSW ADMISSION AND ADVISEMENT PROCEDURES

Admission to the BSW Program

To become a social work major, students must successfully complete the BSW program application and screening process. Admission materials are available on line at <http://www.unr.edu/social-work>.

Students may declare the social work major after completing 30 credits with a GPA of 2.5 (or higher) and after completing SW 101 with a C (or higher). To declare the social work major, students must bring a completed change of plan/declaration of major form and a copy of their most recent Academic Requirement Report (ARR) to the School of Social Work. Prior to declaring the social work major, students interested in the major are encouraged to declare pre-major status in social work.

Social work students may apply to the professional sequence mid-way through their junior year. The professional sequence encompasses a series of classes tied to a 450 hour internship in a social service agency. These classes in conjunction with the internship are designed to provide the professional socialization, knowledge, values, and skills needed for entry level social work practice. An emphasis on professional practice distinguishes the professional sequence from the other required and elective social work classes. Students entering the professional sequence are expected to be ready to engage with clients, to practice within the boundaries and scope of the profession and to behave in manners congruent with the profession's values and ethics.

While this sequence of classes and internship may be completed in one full-time or two part-time academic years, it is designed to be a culminating experience during the student's senior year. Students who meet the following requirements may apply for admission to the professional sequence:

- Declaration as a social work major
- Completion of all of the University and Departmental Core (excluding capstones)
- Completion of 80 credits or more
- A GPA of 2.5 overall (or in the last 30 credits). *Faculty may occasionally consider an exception for students who do not meet the 2.5 GPA requirement but who, in the professional judgment of the faculty, demonstrate a strong commitment to and potential for the social work profession as evidenced by extraordinary achievements and leadership*
- Completion of SW 101, SW 250, SW 310, SW 321 with a grade of C or higher

Admission to the professional sequence is competitive and selective. To apply to the professional sequence, students must complete an application packet. These packets will be evaluated by the School of Social Work's Admissions Committee. The Admissions Committee will evaluate the professional potential of each applicant to ensure that each student accepted into the professional sequence is prepared to enter field. Application materials as well as the applicants' performance and interactions within social work classes will be considered. Students interested in applying to the professional sequence who meet the aforementioned requirements should submit the following materials to the School of Social Work by January 15:

- Completed application (available online)
- Essays (the topics of which are on the application)
- Two letters of recommendation (BSW recommendation form available online)
- Most recent Academic Requirement Report

Application packets are reviewed by the Faculty Admissions Committee, and admissions decisions are finalized during the spring semester. Students who are accepted into the professional sequence may begin taking required 400-level social work courses.

Advisement

The School of Social Work in collaboration with the Division of Health Sciences Advising Center provides advising for all pre-major and major social work students. Students are encouraged to attend an orientation session prior to their first meeting with advisor. Orientation sessions are held the first Tuesday of the month at 10:00 am in the social work conference room (523 Ansari Business Building). It is very important that social work **pre-majors** contact **the Division of Health Sciences Advisement Center** (682-5930) and **majors** see their **social work faculty advisors** (784-6542) once each semester. During these meetings, the advisor and student typically review the student's academic work, discuss areas of weakness and strengths (e.g., writing skills), explore volunteer experiences, field practicum interests, graduation requirements, and scholarships, as well as employment and career opportunities. Beyond this, students are encouraged to see their advisors when academic guidance or support is needed.

Advisement should be viewed as a *collaborative process* between the faculty advisor and the student. Ultimately, however, it is the student's responsibility to ensure that he or she is progressing satisfactorily towards completion of the BSW degree. Students can enhance their advisement experience by following the suggestions listed below.

Advisement Tips

- Make an appointment with your academic advisor prior to your registration date. Class schedules are typically released in November for the upcoming spring semester and in April for the upcoming fall semester.
- Prepare a list of questions before meeting with your advisor. This will help ensure that you have the answers you need when you leave.
- Don't go to your advisor unprepared. You should have an idea of which classes you would like to take for the upcoming semester.
- Remember to bring a current copy of your UNR Academic Requirement Report (ARR).
- Bring a completed BSW Curriculum Plan to the appointment. The BSW Curriculum Plan form can be downloaded from our website at: <http://www.unr.edu/social-work>.
- Complete a BSW Advising Worksheet during your initial visit with your advisor. Remember to bring a copy of the worksheet during subsequent advising sessions.
- Be on time for your appointment. If something comes up and you will not be able to attend your advising appointment, call to reschedule.
- Be sure to register on your assigned date and time for each semester. Remember that the longer you wait to register, the higher the risk that the courses you need will be full.
- Pay your fees on time. If you do not pay your fees by the due date, you will be dropped from your courses.
- If you have any questions or concerns about anything related to school we encourage you to talk to your faculty advisor. Resources may exist which may not be familiar to you. You will find a list of commonly used campus services at the end of this handbook.

Graduation

Requirements for graduation with a BSW degree include completion of at least 120 credits with an overall grade-point average of 2.0 or higher and completion of all required social work courses (including the 6 credits in social work electives) with a "C" grade or higher in each course. Prior to the semester during which students are planning to graduate, they must complete an application for graduation with the university. Students should use the link below to check the current procedures

for completing the graduation application process: http://www.unr.edu/public-health/grad_process.html

UNR/Great Basin College 3 + 1 Collaborative BSW Program

In collaboration with Great Basin College (GBC), the UNR School of Social Work has developed a 3 + 1 program for students interested in pursuing a BSW degree who reside in rural Nevada. Through this program, students complete the equivalent of the first three years of academic study at GBC and their final year as social work majors at UNR. Students in this program complete most of the University and Departmental core through GBC. After being accepted to UNR and the professional sequence of the BSW major, students complete their final coursework through UNR (no less than 32 upper division credits). Social work major courses will be delivered to students in the GBC service region through a variety of distance education modalities.

Students who are interested in the UNR/GBC 3 + 1 Collaborative BSW Program should follow the same sequencing of courses as do pre-major students enrolled at UNR. Please refer to the BSW Curriculum Plan and the Transfer Agreement; University of Nevada, Reno/Great Basin College Bachelor of Social Work located at <https://www.cis.unr.edu/TransferArticulation>.

Students attending GBC may obtain academic advising through GBC by contacting Ms. Wendy Charlebois at wendyc@gwmail.gbcnv.edu and may also obtain advising regarding transferring to UNR, the social work major, and career interests/goals from Dr. Mary Hylton (mhylton@unr.edu) at the UNR School of Social Work. Students who participate in the UNR/GBC 3 + 1 program are considered valuable members of the School of Social Work community. As such, all UNR/GBC 3 + 1 social work pre-majors and majors are encouraged to participate in the Undergraduate Student Social Work Association (USSWA). Students who are interested in participating in USSWA should contact Ms. Wendy Charlebois or Dr. Mary Hylton at the email addresses noted above.

SCHOOL OF SOCIAL WORK POLICIES

Student Retention and Termination

Retention

In its description of the Social Work major, the University of Nevada, Reno catalog states that:

“The admission and retention of students in the program is subject to the professional judgment of the social work faculty.”

Retention in the BSW Program at UNR is based on student performance in two general areas: *academics and adherence to professional values and standards of behavior*. Retention in the social work major requires students to earn C or higher in all required social work courses, including the required 6 credits of electives. Additionally, students must adhere to the academic and professional standards outlined in *UNR’s Student Handbook*, which can be accessed @ (<http://www.unr.edu/student-conduct/policies/student-code-of-conduct>), the National Association of Social Workers *Code of Ethics* (<http://www.socialworkers.org/pubs/code/code.asp>) and the State Board of Examiners for Social Workers *Standards of Practice* (<http://socwork.nv.gov/>).

Probation and Termination Policy

A highly developed sense of integrity is a basic characteristic required of students in the BSW Program. Students may be placed on probation or terminated from the program due to *poor academics* or for *behaviors that violate any of the standards for conduct outlined in the documents listed in the preceding paragraph*. Although it is not possible to provide an exhaustive list of all types of violations, examples of such behaviors are provided below:

- Plagiarism
- Cheating
- Behavior in the field practicum setting or classroom that conflicts with the NASW Code of Ethics
- Poor (i.e., unsatisfactory) performance in field practicum
- Being under the influence of alcohol or another controlled substance
- Unprofessional involvement with a client, colleague, or supervisor while engaged in classroom or field practicum activities
- Derogatory comments and/or behavior directed toward a client, colleague or other university personnel
- Displaying prejudicial or disrespectful behaviors and/or attitudes toward a client, colleague, faculty member or staff due to class, race, age, religious preference, disabilities, or sexual orientation

When information is received that the aforementioned standards have been violated, the social work faculty will meet in an *Executive Session* to review the information. The student will be given the opportunity to present his or her perspective concerning the situation to his or her academic advisor. After meeting with the student, the advisor will present the student's information during a *follow-up Executive Session*. The faculty will then make a decision concerning the student's retention in the program. In some cases, the faculty may decide to place the student on probationary status while more serious incidents may result in immediate termination from the BSW program.

A student who is placed on probationary status must meet with his/her faculty advisor to develop a Plan of Correction to address the issues which resulted in probation. Students who do not fulfill the Plan of Correction will be terminated from the program.

Students notified of termination have the right to appeal that decision following established University grievance procedures. If a student has a question regarding this procedure, they may obtain additional information @ <http://www.unr.edu/sjmas>.

Nondiscrimination Policy

The programs of the UNR School of Social Work are conducted without discrimination on the basis of race, color, gender, creed, ethnic or national origin, disability, political orientation, or sexual orientation. This policy applies to the baccalaureate and master's programs, the field education program, and all admission, employment, and financial aid decisions.

Accommodation for Students with Disabilities

Students who require additional support due to disabling conditions should discuss their needs with their instructors at the start of each semester. Accommodations for all reasonable requests will be made for documented disabling conditions. In addition, students are encouraged to contact the UNR Disability Resource Center at (775) 784-6000 to access a range of supportive services.

Attendance Policy

The faculty of the School of Social Work believe that classroom attendance and participation are critical aspects of professional socialization. Students are responsible for assisting in the creation of a learning environment that promotes such socialization. To do so, students should assume responsibility for their own learning by not being tardy or leaving early, by being prepared for and participating in class interaction and by consulting with the instructor regarding absences from class. Attendance and participation will be part of grading, as determined by the course instructor. Opportunities for make-up assignments are determined at the discretion of individual instructors.

Student Grievance Policies and Procedures

The School encourages students to deal directly and immediately with those involved in any dispute. If these early efforts to resolve issues with those immediately involved are not successful, the School recommends that students take the following steps:

1. Talk to the faculty member, colleague, or field instructor about the issue.
2. In cases involving field placement issues, if resolution does not occur:
 - The student should talk with his/her faculty liaison (seminar leader). If resolution still does not occur,
 - The student should talk with the Field Education Program Coordinator.
3. Finally, in all cases (field or classroom conflicts) if resolution does not occur, the student should speak with the Director of the School of Social Work.

Should these efforts fail to resolve the matter, the student has the additional option of using the appropriate university procedures. For more information, *please refer to the UNR Student Handbook, which can be viewed at www.unr.edu and the UNR 2012-2013 General Catalog located at <http://www.cis.unr.edu/ecatalog/>.*

Life Experience

In accordance with CSWE accreditation standards, the School of Social Work will not give academic credit for life experiences.

THE BSW CURRICULUM

The BSW curriculum is a coherent sequence of coursework that builds upon a liberal arts foundation. This foundation includes the mandatory University Core Requirements as well as the Departmental Core Requirements. These courses provide the theoretical knowledge upon which social work students will draw in their major courses. It is expected that students complete the entire departmental core prior to entering SW 310 and SW 321. In some situations, students may be allowed to enroll in SW 310 while concurrently enrolling in 1 course from the Departmental Core; however, student requests for this exception must be approved by the student's faculty advisor, as well as by the BSW Program Coordinator. Students may take SW 101, 250, SW 310, SW 311 and SW 321 as well as any of the social work electives prior to being admitted to the professional sequence.

Once students apply to and are accepted into the professional sequence, they will follow the social work course sequence. This sequence is established in accordance with CSWE's EPAS. Social work courses are designed to complement and build upon one another and therefore cannot be taken out of sequence. For example, SW 420 provides students with foundation practice skills for working with individuals and families. Students must therefore take SW 420 concurrent with their field placement, e.g. SW 480, so that they have the opportunity to implement and practice these skills and knowledge in their work with clients. Although requirements for both the University and the Social Work major do change, the table below provides an overview of the coursework currently required by students graduating with a BSW degree.

University Core		Departmental Core		Social Work Courses	
Course	Credits	Course	Credits	Course	Credits
				SW 101	3
English 101	3	Anthropology 101	3	SW 250	3
English 102	3	Biology 100	*	SW 310	3
Mathematics	3-5	Sociology 101	*	SW 311	3
Natural Sciences		Economics 100,		SW 321	3
1) Biology 100	3	102 or 103	3	SW 420	3
2) Natural Sciences	3			SW 421	3
Fine Arts	3	Psychology 101	3	SW 424	3
Social Sciences	3	Psychology 441	3	SW 427	3
1) Sociology				SW 440	3
Core Humanities 201	3			SW 441	3
		Core Humanities 203	*		
Core Humanities 202	3	CAS 154	3	SW 480	6
Core Humanities 203	3	Upper level Diversity	3	SW 481	6
Capstone Courses	6	Outside of SW			
Diversity Course	3	(if University Diversity is not 300/400 level)			
				SW Electives	6
Total Credits: 39-41		Total Credits: 18		Total Credits: 45	
* These course credits are already included in the credit total for the University Core					
†Students must complete 120 credits to graduate					

As is noted in the above table, students must complete 120 credits in order to graduate. Approximately **21 of those credits are free electives**, meaning that students may take classes of their choice. Although social work majors are not required to have a minor, they are encouraged to talk with their faculty advisor regarding the wisdom of applying these free credits to a minor that reflects their career interests (i.e., gerontology, addictions training, women's studies, and so forth).

It is the policy of the School of Social Work to grant credit for social work undergraduate courses successfully completed at other CSWE accredited institutions providing those courses have been approved for transferability by the University's Transfer Center and are found to cover content that is comparable to that covered within a course, or courses, at UNR. **A request to substitute transfer credits for a course required as part of UNR's BSW program is initiated by the student by completing a Curriculum Change Form.** Students must submit course documentation (i.e., course syllabi, bibliography, and assignments) for each course for which transfer credit is sought. Completed curriculum change forms are reviewed first by the students' faculty advisor and, if approved, forwarded to the BSW Program Coordinator for review. Upon receiving approval, the student submits a Request for Substitution/Waiver of College and Major Requirements Form (accessible on-line @ http://www.unr.edu/Documents/academic-central/forms/sub_waiver_core.pdf) with the office of Admissions and Records. **UNR allows a maximum of 60 approved transfer credits from two-year institutions** to be applied toward an undergraduate degree; and a maximum of 96 approved transfer credits from four year institutions to be applied toward an undergraduate degree. UNR has written transfer agreements with area colleges and universities in which transfer policies are clearly described and can be accessed at <http://www.unr.edu/admissions/information-by-student-type/transfer-students> .

Sample Sequence of Courses for Social Work Majors

	FALL SEMESTER	SPRING SEMESTER
First Year (Freshman: < 30 credits)	ENGL 101 CORE: Math PSY 101 SW 101 ELECTIVE (3 credits) (15)	ENGL 102 SOC 101 BIOL 100 ANTH 101 ELECTIVE (3 credits) (15)
Second Year (Sophomore: 39-59credits)	CH 201 CORE: Nat. Sci. (Group A or B) CAS 154 ECON 100, 102 or 103 SW 250 (15)	CH 202 CH 203 CORE: Fine Arts CORE: Diversity ELECTIVE (3 credits) (15)
Third Year (Junior: 60-89 credits)	SW 310 SW 321 CORE: Capstone PSY 441 SW Elective (3 credits) (15)	SW 311 SW Elective Diversity (Upper Division- outside SW) CORE: Capstone ELECTIVE (3 credits) (15)
Fourth Year (Senior: > 90 credits)	SW 420 SW 424 SW 440 SW 480 (15)	SW 421 SW 427 SW 441 SW 481 (15)

Social Work Field Practicum

The social work field practicum is completed during the student's senior year (90 or more credits completed) and after being admitted into the professional sequence. The field practicum provides the opportunity for students to apply the theoretical knowledge gained in the classroom in an actual social work practice setting.

The field practicum consists of two 6 credit courses (SW 480 and SW 481) for a total of 12 semester credits. Each course entails completion of a minimum of 225 agency/community based clock hours. SW 480 and SW 481 also involve student attendance at a weekly integrative seminar with their faculty field liaison.

Students will work directly with the School of Social Work Field Education Program Coordinator to determine field placement. Please visit the Field Practicum link (<http://www.unr.edu/social-work>) for all practicum related instructions, manuals and forms. Students are not permitted to contact agencies directly to discuss field practicum. Please refer to the field manual for details regarding the placement process.

THE SOCIAL WORK COMMUNITY

There are numerous local social work organizations in which students are encouraged to become involved. These organizations include but certainly are not limited to, the Undergraduate Student Social Work Association, (USSWA), Phi Alpha Honor Society, The UNR School of Social Work Alumni Association, and the Nevada Chapter of the National Association of Social Workers (NASW). Each of these organizations is discussed briefly below.

The Undergraduate Student Social Work Association

The purpose of USSWA is to serve and help undergraduate social work students by: 1) promoting information exchange; 2) fostering student-faculty interactions; and, 3) providing another means through which students can give input on curriculum and other programmatic issues.

Why Join USSWA?

- It's a great way to network with other social work students.
- The group often has guest speakers at meetings to address topics of interest, like preparing for licensure or applying for graduate school.
- It's a way of joining with other students in planning activities that help people in our community.
- It provides students a formal voice within the School of Social Work.
- It's an avenue for staying informed about school events, programs, and activities.

Any student who is either a social work major or pre-major at the University of Nevada, Reno, or who expresses an interest in the goals, values and activities of social work, is eligible for membership. The cost to join is \$5.00 per semester (scholarships can be awarded based on financial need).

USSWA holds regular meetings for which dates and times are posted on the bulletin board outside the School of Social Work office, located on the fifth floor of the Ansari Business Building. There is also a suggestion envelope on this board to facilitate communication between students, the Association, and faculty. USSWA's bylaws can be found on the School of Social Work website @ <http://www.unr.edu/social-work> .

Phi Alpha Honor Society

The UNR Chapter of Phi Alpha Honor Society was founded in 2002. Phi Alpha is a national honor society for social work students, with chapters at universities throughout the United States. The purposes of Phi Alpha are:

- To recognize and promote scholastic achievement.
- To recognize, improve and further the goals of social work in the community, state, nation, and world.
- To promote interest in preparation for a career in social work.
- To encourage continued study and research.
- To recognize professional social workers and others whose service, contributions, and leadership are held in esteem.

Students must meet the following criteria to be eligible for membership in Phi Alpha.

- Acceptance into the social work major
- An overall grade point average of 3.0 on a 4.0 scale
- A 3.25 grade point average in social work courses

Students are invited to submit their UNR transcripts to the faculty advisor by the first week of spring semester for consideration for induction into Phi Alpha. Students who are deemed eligible for membership are inducted into the organization at the end of spring semester and are given

certificates acknowledging their membership. The cost for membership is \$25 for the first year and \$10 for each subsequent year.

Social Work Alumni Association

The Social Work Alumni Association offers graduates the opportunity to give back to, maintain connections and identify more closely with the School and University. Additionally, the Social Work Alumni Association provides a forum for alumni to network with professionals and advance the common goals of the profession. The mission of the Association is to unite graduates, faculty, and students of the UNR School of Social Work to maximize impact on social welfare policy, identify community needs, strengthen the community, and provide opportunities for continuing education and collaborative research. Students or graduates who are interested in joining the Social Work Alumni Association should call the School of Social Work at (775) 784-6542.

National Association of Social Workers, Nevada Chapter

The National Association of Social Workers (NASW) is a national organization that supports high standards of social work practice with over 150,000 members from 56 chapters in the United States and abroad. The organization offers a number of benefits to its members including:

- Publications, conferences, and workshops
- Professional standards
- Professional action
- Membership services, including group insurance, professional liability insurance, job postings, and travel services

Students enrolled in an accredited program of social work education are eligible to join NASW at a discounted rate. If you are interested in NASW, contact the Nevada Chapter offices:

<i>Northern Office:</i> University of Nevada, Reno School of Social Work/090 Reno, NV 89557 1-800-679-6279 or visit NASW online at:	<i>Southern Office:</i> 1700 E. Desert Inn Rd. #113 Las Vegas, NV 89109 1-800-679-6279 www.socialworkers.org
-----------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

SOCIAL WORK COURSE DESCRIPTIONS

SW 101 Introduction to Social Work (3+0) 3 credits.

This course is designed to introduce students to the profession of social work. The course includes a historical overview of social welfare and its institutions and the coinciding evolution of professional social work. The course acquaints students with the history, philosophy, values, and knowledge base of the social work profession. The course emphasizes human diversity, generalist interventions, and fields of practice.

SW 250 Social Welfare History and Policy (3+0) 3 credits.

This course explores the historical development of the social work profession and current policies governing the social service delivery system within the United States. Social policy is presented as a social construction influenced by a range of ideologies and interests. Special attention is paid to social welfare policy and programs relevant to the practice of social work, including poverty, child and family well-being, mental and physical disability, health, and racial, ethnic, and sexual minorities. The course includes a focus on the role of policy in creating, maintaining or eradicating social inequities. ***Prerequisites: SW 101***

SW 310 HBSE I Structural Factors and Macro Systems (3+0) 3 credits.

This is the first course in a two course sequence that promotes a multidimensional understanding of human functioning and behavior across systems and the life course. This course specifically examines human behavior manifested in larger systems as well as the reciprocal relationship between individual functioning and social institutions. In particular, the course orients students to social work perspectives that view human behavior as being influenced and impinged upon by environmental forces. The course advances students' ability to critically examine the role of power, privilege and oppression in shaping life experiences.

Prerequisites: *SW 101, SW 250, Anth 101, Psy 101, Soc 101, Biol 100, Econ 100, 102, or 103, and CH 203.*

SW 311 HBSE II Micro and Mezzo Systems (3+0) 3 credits.

This is the second course in a two-course sequence that promotes a multidimensional understanding of human functioning and behavior across systems and the life course. This course specifically examines human behavior and functioning among individuals and families. In particular, the course emphasizes an evidence-informed approach to assessing human functioning. The course advances students' ability to critically apply a range of theories and research to better understand and assess human behavior and development.

Prerequisite: *SW 310.*

SW 321 Basics of Professional Communication (2+3) 3 Credits.

This course focuses on the development of basic communication and observational skills needed for subsequent social work methods courses. Communication topics to be addressed include: active listening, questioning, empathetic responding, paraphrasing, summarizing, persuasive writing, and non-verbal communication. Emphasis will be placed on developing observation and communication skills that capture events in ways that are descriptive, accurate, and unbiased. Given the importance of nonjudgmental and unbiased communication to rapport, the course will examine the role of power differentials, gender, culture, class, context, and ethnicity/race on professional communication.

Prerequisites: *SW 101, SW 250, Eng 101, Eng 102, Psy 101, and Soc 101.*

SW 420 Social Work Methods with Individuals (3+0) 3 credits

This course is one of a four-course sequence that emphasizes the competent application of skills, knowledge and values to social work practice. This course focuses on developing competency in intervening with individuals. Students will learn how to engage in each stage of the social work intervention process with individuals, including: rapport building, exploration, assessment, planning, implementation, goal attainment, evaluation and termination. This course furthers students' understanding of the strengths-based, generalist social work perspective, in particular students will learn the various roles social workers may play in work with individuals. Special emphasis is placed on analyzing the ways in which client characteristics (i.e., biological, psychological and socioeconomic factors as well as class, gender, ethnicity, culture, and sexual orientation) interact with the resources and demands of the environment in identifying appropriate intervention strategies. Students will be asked to use critical thinking skills to identify and implement interventions with individuals that are evidenced-informed, as well as contextually and culturally relevant.

Prerequisite: *Admission to the professional sequence, Co-requisites SW 424 and SW 480.*

SW 421 Social Work Methods with Groups (3+0) 3 credits

This course is one of a four-course sequence that emphasizes the competent application of skills, knowledge and values to social work practice. This course focuses on developing competency in intervening with small groups. Students will learn how to engage in each stage of the social work intervention process with groups, including: formation, initial/beginning stage,

middle stage, termination stage and evaluation. Students will continue their use of an evidence-informed approach to practice through identification and critique of group curriculums. Special emphasis is placed on analyzing the ways in which member characteristics (i.e., biological, psychological and socioeconomic factors as well as class, gender, ethnicity, culture, and sexual orientation) influence communication, interaction and dynamics within groups.

Prerequisite: SW 420. **Co-requisite:** SW 481.

SW 424 Social Work Methods with Couples and Families (3+0) 3 credits

This course is one of a four-course sequence that emphasizes the competent application of skills, knowledge and values to social work practice. This course focuses on developing competency in intervening with couples and families. Students will learn how to engage in each stage of the social work intervention process with couples and families, including: rapport building, exploration, assessment, planning, implementation, goal attainment, evaluation and termination. This course furthers students' understanding of the strengths-based, generalist social work perspective. Special emphasis is placed on analyzing the ways in which client characteristics (i.e., biological, psychological and socioeconomic factors as well as class, gender, ethnicity, culture, and sexual orientation) interact with the resources and demands of the environment in identifying appropriate intervention strategies. Students will be asked to use critical thinking skills to identify and implement interventions with couples and families that are evidenced-informed, as well as contextually and culturally relevant.

Prerequisite: Admission to the professional sequence.

SW 427 Social Work Methods with Organizations, Communities and Legislatures (3+0) 3 credits

This course is one of a four-course sequence that emphasizes the competent application of skills, knowledge and values to social work practice. This course focuses on developing competency in working with organizations, communities and legislative bodies. This course furthers the understanding of the strengths-based, generalist social work perspective. In this course students will learn public speaking, elements of grant writing, budgeting, advocacy, lobbying and written and oral persuasion techniques as methods of assessing and responding to community and organizational issues. Students will learn to attend to the cultural, ideological, and diverse nuances present in large groups of people and within complex problems while maintaining a critically reflexive position in relation to their own culture, privilege, ideology, personal values, and biases. Students will be asked to use critical thinking skills to identify and implement interventions with organizations and communities that are evidenced-informed, as well as contextually and culturally relevant.

Prerequisite: Admission to the professional sequence.

SW 440 Introduction to Social Work Research (3+0) 3 credits

This course examines concepts, principles, and methods of scientific inquiry, emphasizing qualitative and quantitative designs, assessment of practice and program effectiveness, and critical use of existing research.

This course acquaints students with the scientific methods used in social work research used to build knowledge and evaluate the impact of social work practice and policy. Goals of the course include 1) inspiring students to value research as an integral part of social work practice; 2) fostering an understanding of evidence-based practice as a "process of inquiry", and 3) encouraging students to question the empirical foundations of "best practices" in relation to client intervention strategies and social services programs. Additionally, the course introduces cultural and ethical issues present in all research endeavors and the unique issues involved in studying special populations and populations at risk.

Prerequisite: Admission to the professional sequence or permission of instructor.

SW 441 Data Analysis for Social Workers (3+0) 3 credits

This course introduces students to the concepts, principles, and procedures social work researchers and practitioners use to analyze and present data. Emphasis is placed on developing the knowledge, values, and skills needed to analyze and interpret one's own research data and to critically evaluate the research findings of others. Instruction in computer-assisted quantitative (SPSS) and qualitative (Microsoft Word) data analyses and presentation (PowerPoint) approaches is provided.

Prerequisite: SW 440 or permission of instructor.

SW 480 Field Experience in Social Work I (1+15) 6 credits, S/U only

Students attend a weekly 50 minute on-campus seminar as part of the agency based practicum. The seminar utilizes group processes of discussion and analysis to help students integrate what they are learning in the field placement with what they are learning in their classroom based curriculum. The topics that students address in SW 480 reflect their level of professional development. For example, students in SW 480 typically raise questions about how to introduce themselves to clients and whether or not to disclose that they are students. **Prerequisite:** admission to the professional sequence. **Co-requisite:** SW 420.

SW 481 Field Experience in Social Work II (1+15) 6 credits, S/U only

Students attend a weekly 50 minute on-campus seminar as part of the agency based practicum. The seminar utilizes group processes of discussion and analysis to help students integrate what they are learning in the field placement with what they are learning in their classroom based curriculum. **Prerequisite:** SW 480. **Co-requisite:** SW 421.

SOCIAL WORK ELECTIVE COURSES**SW 230 Crisis Intervention (3+0) 3 credits**

This is an introductory course to the theory and application of crisis intervention. Theory will include the individual, family and community role of crisis development and resolution. Analysis of types of crisis theory, effects of crisis on the community, methods of and community resources for crisis intervention.

SW 461 Social Services in Death, Dying and Bereavement (3+0) 3 Credits

This course is designed to help students develop a deeper understanding of the processes of dying, death, and bereavement. Emphasis is placed on increasing awareness of the personal, societal, legal, ethical, historical, theoretical, and cultural factors that influence attitudes and behaviors surrounding death. Focus is placed on expanding and refining the knowledge and skills involved in providing direct support, as well as referral services to individuals, families, and communities experiencing loss. **Prerequisite:** SW 321 or permission of instructor.

SW 462 Lesbian and Gay Lives (3+0) 3 credits

This course examines disciplinary perspectives used in understanding the experiences of homosexual people in America. Queer persons are found everywhere, among all categories of people according to: class, culture, gender, and age. They are labeled in a variety of ways, including "lesbian," "gay," "homosexual," "bisexual," "transgender," and "queer." Historically, persons so labeled have been mistreated by society, but nonetheless have made significant contributions. To explore queer lives, theoretical topics will be examined across academic disciplines. This approach allows students from a variety of majors to examine queer issues in their own and in other fields through the framework of a single course. Class participants are expected to develop new insights and knowledge, using current research and theory from a variety of academic perspectives, and to examine more critically their own views. In addition, through learning about the historical development of homophobia and heterosexism, the contributions of lesbian and gay people, and the development of queer communities, students will have the opportunity to understand and appreciate "difference" as another contribution to American society. (*General capstone and diversity course.*)

SW 463 Social Work in Health Care Settings: Underserved Populations (3+0) 3 Credits

This course provides an overview of the organization, structure, and operation of health care in the United States. The need for fundamental changes in the organization, financing, delivery, and control of health services is examined, as are current and future directions in health care. Within this framework, the major focus of Health Care Services is on the influences of race, ethnicity, culture, gender, and sexual orientation on health models, health beliefs and behaviors, health status, and the use of health services. Social, economic, environmental and cultural variations are presented to insure a greater understanding of health care issues and services necessary to meet the needs of the total U.S. population. **Prerequisite: SW 321 or permission of instructor.** (*Diversity Course*)

SW 465 Social Work Programs and Services for Older Adults (3+0) 3 credits

This course covers the issues faced by older adults, and the policies and programs created to help them. It will look at aging demographics, the implications on our society and the policies, programs and services for the older population from a historical, observational, practical and analytical perspective. The course is directed toward raising student's awareness of aging issues and the programs and services provided through the Older Americans Act and the Social Security Act. The exposure to the content areas presented in this course will enable students to become more proficient in their understanding of social services, health care, housing and other elements of community and institutional long-term care systems serving the older population.

Prerequisite: SW 321 or permission of instructor.

SW 466 Disability: Social and Health Issues (3+0) 3 Credits

This course is designed to prepare students for generalist practice with emphasis on social and health issues that impact on people with disabilities across the life span. Theories of human behavior, best-practice models, important government policies, and current research studies that are relevant to professional service to individuals with disabilities are presented. A number of specific disabilities will be discussed with attention to the needs associated with each.

(*General capstone and diversity course.*)

SW 467 Women: Biographies and Issues (3+0) 3 credits

This course explores the relationship between women's personal biographies and the social, historic, and economic context of their lives. The course begins with a study of historic and cultural representations of women, and goes on to address contemporary topics including women's bodies; sexuality and desire; their experience with the medical establishment; generational narratives; the diversity of women's lives across race, class, sexual orientation, and culture; women's work and activism in the context of economic globalization; and current public policy affecting women such as welfare reform. Students will have an opportunity to draw on their experiences (their personal biographies) and explore their meanings in cultural and historic context. The course features a wide range of learning resources including art, poetry, literature, film, music, historic narratives, and political and economic discourses. (*General capstone and diversity.*)

SW 468 The Child in the Community (3+0) 3 Credits

This course, an elective for social work students, is intended to develop the student's understanding of the history, values, theory, goals, policies, current trends, and practice in the field of child welfare. We will spend time on the development of skills in the assessment and case management of families who are referred to the child welfare system. Social work intervention at all stages and levels of child welfare practice will be explored, including family-centered casework process and planning, interventions within the social service delivery system, and efforts to effect policy and organizational change on the local, state, and national levels. **Prerequisite: SW 321 or permission of instructor.**

SW 470 Social Service Delivery Systems in Ghana (3+0) 3 Credits

This course provides a critical review of formal and informal social service delivery systems in Ghana. Students will develop an understanding of major economic, cultural, and social welfare issues impacting individuals and families in Ghana such as poverty, aging, child abuse, street children, and teen pregnancy. Students will have an opportunity to learn about the prevention, intervention and treatment models utilized by Ghanaian social service workers and service planners. They will observe and participate in a service learning project with local community-based agencies and engage with governmental and/or Non-Government Organizations' service providers to deepen their understanding of social service systems.

Bachelor of Social Work Program Curriculum Plan

Student Name: _____ ID# _____
Last First MI

Address: _____
Street City State Zip Code

Catalog Year: _____ email: _____ Phone: _____

I. UNIVERSITY CORE REQUIREMENTS (36 - 41 credits)

	Credits	Grade	Semester	Institution
English 101	3	_____	_____	_____
English 102	3	_____	_____	_____

Note: Students who place in English 102 are not required to complete English 101

Mathematics _____ 3-5 _____ _____ _____

Natural Sciences:

1.) Biology 100 3 _____ _____ _____
 2.) _____ 3 _____ _____ _____

Note: You may choose your 2nd natural science course from either group A or B options listed in the UNR Core Curriculum Guidelines.

Fine Arts: _____ 3 _____ _____ _____

Social Sciences:

Sociology 101 3 _____ _____ _____
 Core Humanities 201 3 _____ _____ _____
 Core Humanities 202 3 _____ _____ _____
 Core Humanities 203 3 _____ _____ _____

Capstone Courses (6 credits):

Note: One capstone course must be taken outside social work

1) _____ 3 _____ _____ _____
 2) _____ 3 _____ _____ _____
 Diversity _____ 3 _____ _____ _____

II. SOCIAL WORK MAJOR REQUIREMENTS

A. Departmental Core (15 Credits):

	Credits	Grade	Semester	Institution
Anthropology 101	3	_____	_____	_____
Biology 100 See UNR Core Requirements*				
Economics 100, 102 or 103	3	_____	_____	_____
CAS 154	3	_____	_____	_____
Psychology 101	3	_____	_____	_____
Psychology 441	3	_____	_____	_____
Sociology 101 See UNR Core Requirements*				
CH 203 (or PSC 103) See UNR Core Requirements*				

* As noted above, these Nine (9) credits also satisfy university core curriculum requirements.

B. Major Professional Courses (45 credits):

	<u>Credits</u>	<u>Grade</u>	<u>Semester</u>	<u>Institution</u>
SW 101 - Introduction to Social Work	3	_____	_____	_____
SW 250 - Social Welfare History & Policy	3	_____	_____	_____
SW 310 - HBSE 1**	3	_____	_____	_____
SW 311 - HBSE II	3	_____	_____	_____
SW 321 - Basics of Professional Communication	3	_____	_____	_____

**** Note: SW 101, SW 250, Biology 100, Anthropology 101, Economics 100, 102, or 103, Psychology 101 and Sociology 101 must be completed to enroll in SW 310.**

SW 420 - SW Methods w/individuals	3	_____	_____	_____
SW 421 - SW Methods w/groups	3	_____	_____	_____
SW 424 - SW Methods w/families	3	_____	_____	_____
SW 427 - SW Methods w/comm., orgs, & legs.	3	_____	_____	_____
SW 440 - Principles of evidence informed practice I	3	_____	_____	_____
SW 441 - Principles of evidence informed practice II	3	_____	_____	_____
SW 480 - Field Practicum I	6	_____	_____	_____
SW 481 - Field Practicum II	6	_____	_____	_____

Social Work Electives (6 credits):

Refer to current semester Class Schedule for options

SW _____	3	_____	_____	_____
SW _____	3	_____	_____	_____

C. Cultural Diversity Requirement / Language Requirement (3 credits) 300-400 Level

After completing all lower division courses outlined within the departmental core, select one upper division diversity course in consultation with your academic advisor. This course must be outside social work

Refer to university designated capstone/diversity courses in semester Class Schedule for options

Course _____	3	_____	_____	_____
--------------	---	-------	-------	-------

III. FREE ELECTIVES (12 credits)

These credits are classes of your choice.

Total Credits Needed To Graduate
120

GENERAL REQUIREMENTS FOR GRADUATION TO REMEMBER:

1. A total of **120 credits** are required to graduate from this program.
2. A **minimum of 40 upper division credits are required.** Upper division credits consist of 300 and 400 level courses.
3. A **minimum of 60 credits** must be completed at a 4-year institution.
4. A **maximum of 60 approved transfer credits** from 2-year institution may be counted toward your degree.
5. A **minimum of 32 upper division credits** must be completed in residence (i.e., on campus) at UNR.

Note: *Students transferring social work courses from other 4-year universities must make an appointment with their advisor who will assess those courses for comparability to social work courses offered at UNR. The Office of Admissions and Records will assess all other transfer courses. Advisors will assist in completing any substitution/waiver forms.*

BSW ADVISING WORKSHEET

Student: _____

Date: _____

Advisor: _____

Year _____	Fall Semester	Spring Semester	Summer Semester		
			Mini-Term	1 st Session	2 nd Session
Year _____	Fall Semester	Spring Semester	Summer Semester		
			Mini-Term	1 st Session	2 nd Session
Year _____	Fall Semester	Spring Semester	Summer Semester		
			Mini-Term	1 st Session	2 nd Session

BSW ADVISING WORKSHEET FOR A "SPLIT" SENIOR YEAR

Student: _____

Date: _____

Advisor: _____

Year _____	Fall Semester	Spring Semester	Summer Semester		
			Mini-Term	1 st Session	2 nd Session
Planning A "Split" Senior Year (≥90 Credits)	SW 440 Research 3	SW 441 Statistics 3			
	SW 424 Families 3	SW 427 3			
	SW Elective 3	SW Elective 3			
	Subtotal: 9	Subtotal: 9			
Year _____	Fall Semester	Spring Semester	Summer Semester		
			Mini-Term	1 st Session	2 nd Session
	SW 420 Methods I 3	SW 421 Methods II 3			
	SW 480 Field I 6	SW 481 Field II 6			
	Subtotal: 9	Subtotal: 9			

Please Note:

*This worksheet was developed to help part-time students plan their "senior" level coursework. Due to learning objectives associated with policy and research within the field experience, we require that students complete these courses (i.e., policy, research, and statistics) **before** entering their SW field placement.*

CAMPUS RESOURCES

This listing is a sample of resources available to students at UNR. A more complete list of resources is available @ <http://www.unr.edu/student-life>.

Associated Students of the University of Nevada, 775-784-6589

<http://www.nevadaasun.com/>

The Associated Students of the University of Nevada, (ASUN) is made up of every undergraduate student at the University of Nevada and provides a vehicle, through elected officials, to voice student concerns. (From the ASUN website)

Campus Recreation, 775-784-1225

<http://hhs.unr.edu/crw/>

Campus Recreation and Wellness provides several options for recreation and fitness. The Lombard Recreation Center includes a fitness center, swimming pool, climbing wall, gym, as well as racquetball, handball and squash courts. Campus Recreation and Wellness also provides students with intramural sporting opportunities, outdoor recreation opportunities, yoga and aerobics classes, and much more. Additionally, Campus Recreation has equipment available for rent. (Adapted from the Campus Recreation website)

Center for Student Cultural Diversity, 775-784-4936

<http://www.unr.edu/cultural-diversity>

The Center provides programs and services to support the academic and social success of students through advisement, leadership development, counseling and intercultural programming. The Center houses a conference room and computer lab. Some of the services we offer are: assistance understanding financial aid requirements, collaboration with academic faculty, community outreach, diversity workshops for students, multilingual professional and student staff, small library of culturally relevant resource materials, and student organization development and support. For more information please stop by the Center in the Joe Crowley Student Union. (Taken from the UNR Student Handbook)

Counseling Services, 775-784-4648

<http://www.unr.edu/counseling>

Counseling Services is the primary counseling office for students at the University of Nevada, Reno. Counselors are either licensed psychologists, social workers, substance abuse counselors, or marriage and family therapists, or trainees under supervision. All counseling sessions are confidential, and counseling records are available only to the student and the counselor.

Consultation/Training to faculty on dealing with distressed students is also available. These services are partially supported by a counseling fee paid by students. All information and services are confidential. Counseling services offers: personal counseling, substance abuse program, and testing services. *Testing Services* schedules and administers those national and institutional tests (ACT, GRE, LSAT, MCAT, PRAXIS, TOEFL, Miller Analogies, PCAT, TSE, OATP) which are required for admission to undergraduate and graduate programs and professional schools. The office also serves as an intermediate facilitator for other universities to provide special testing arrangements for their students. For more information, visit Counseling Services, located at 202 Thompson Building or visit our website listed above. (Taken from the UNR Student Handbook)

Disability Resource Center, 775-784-6000 (TTD: 327-5131)

<http://www.unr.edu/drc>

The DRC was created to meet the unique educational needs of Undergraduate and Graduate level students with disabilities. The staff at the DRC is available to provide these students with sensitive and individualized assistance at the student's request. The DRC is dedicated to providing a coordinated program of support services which are not furnished by other university offices or outside organizations. The DRC assists students in negotiating disability related barriers and strives to improve access and opportunity. This enables all levels of students with disabilities to become integrated into campus life, and become more successful undergraduate or graduate students while maximizing their independence. Our services are free of charge. (From the DRC website)

Financial Aid and Scholarships, 775-784-4046

<http://www.finaid.unr.edu>

The Office of Student Financial Aid and Scholarship Services administers federal, State and institutional grants, employment, loans, and scholarships. The Free Application for Federal Student Aid (FAFSA) should be submitted each year by February 1 for maximum consideration for all financial aid programs for the next academic year. The annual deadline for scholarships is also February 1. For more information about programs, deadlines, eligibility and applications, visit our website. (Taken from the UNR Student Handbook)

Libraries, University, 775-784-6500

<http://www.library.unr.edu/>

Online collections of magazines, newspapers, journal articles, books, microfilms, video tapes, audio CDs and computer labs are among the many services available at the Getchell Library and the four science libraries. Information about library hours is available at any circulation desk, by calling or by visiting the website. (Taken from the UNR Student Handbook)

Mediation and Student Advocacy Services, 775-784-4388

<http://www.unr.edu/sjmas/>

Student Advocacy Services provides assistance to students in addressing conflict between faculty, administrators, and other students on campus. The assistance is provided in two ways: 1. through mediation services which provide an impartial third party to promote resolution of the conflict between the two parties; and 2. through student advocacy services in which an administrator assists students in resolving conflicts with university departments, in following the appropriate procedures to handle an appeal or request for special assistance, and in promoting a fair process or resolution on behalf of the student. Students seeking assistance are encouraged to visit with the administrator about the concern and discuss which of the two services best fits their needs. Both mediation and advocacy activities are carried out on a confidential basis for the student. For more information call, visit our website. (Taken from the UNR Student Handbook)

Office of International Students & Scholars, 775-784-6874

<http://www.unr.edu/oiss/>

The Office of International Students & Scholars (OISS) provides the following assistance to International Students: Admission to UNR; transition into living in the United States; understanding policies, procedures, and regulation relating to visa status; understanding university policies, procedures, and resources; understanding federal laws which relate to international students; and intercultural training and understanding. (Adapted from the OISS website)

Student Health Center, 775-784-6598

<http://www.unr.edu/shc/>

The Student Health Center provides services for students, faculty and staff at UNR, TMCC, and WNCC. The center offers special healthcare for men and women, sports medicine for amateur athletes, dermatology services, psychological and counseling services. (From the Student Health Center website)

Transfer Center, 775-784-4700

<http://www.unr.edu/admissions/information-by-student-type/transfer-students>

The Transfer Center is a centralized resource for prospective transfer students needing information on admissions procedures, bachelor degree requirements, transferability of course work and system transfer agreements. Currently enrolled undergraduates with transfer work may also contact the center with questions concerning their Transfer Credit Evaluation or Request for Core Curriculum Review of Additional Transfer Courses.

Office of the Associate Vice President for Student Success Services, 775-784-6307

<http://www.unr.edu/student-services>

Student Academic Support Services offers a variety of programs to assist students to succeed academically. Tutoring Center, Counseling Services, Trio scholars, McNair Scholars, The Center For Student Cultural Diversity, Tutoring Center, Upward Bound.