University of Nevada, Reno
Facilities Services Department
POLICIES AND PROCEDURES

APPLICABLE UNIT(S):
Campus Community Shuttle Passengers, Parking and Transportation Services

POLICY/PROCEDURE NUMBER:
FSD 013

AUTHORIZED BY:

Shuttle Passenger Behavior Policy

REVISION NUMBER:

ORIGINAL DATE: 07/01/13

REVISION DATE:

PURPOSE

This policy provides guidance to students, staff, and employees of the University of Nevada, Reno who ride the Shuttle Buses provided by Parking and Transportation Services.

SCOPE

This policy applies to all shuttle bus riders, which includes on campus faculty, staff, students and visitors.

GENERAL

The policy of the University/Parking Services (PS) prohibits the following acts on any PS vehicle:

1. Smoking tobacco or any other substance, or carrying a lighted or smoldering substance in any form.
2. Carrying aboard or consuming any alcohol in open containers or drinking alcohol.
3. Carrying aboard any weapon except for weapons carried by peace officers.
4. Carrying aboard any flammable substances except for matches and cigarette lighters.
5. Carrying aboard any package or article of a size which will block any aisle, emergency exit, or stairway on the vehicle.
6. Carrying aboard any animal not housed in an enclosed carrying container, or carrying a container which blocks or hinders travel in the aisle, emergency exit, or stairway. Service animals are allowed.
7. Carrying aboard a stroller unless such item is folded and unoccupied. Strollers must remain folded while aboard the PS vehicle and must not block or obstruct an aisle, emergence exit, or stairway.
8. Playing radios or other audio devices or musical instruments aboard unless the only sound produced by such item is emitted by a personal listening attachment (earphone) audible only to the person carrying the device producing the sound. An exception exists for peace officers, security guards, and for PS officials while performing their official duties.
9. Littering, discarding, or depositing any trash, debris, or offensive substances.
10. Spitting, urinating, or defecating.
11. Damaging, writing upon, or otherwise defacing or altering property.
12. Fighting or engaging in any violent, tumultuous, or threatening behavior.
13. Making excessive and unnecessary noise, or using profanity.
14. Obstructing the free movement of passengers.
15. Interfering with the safe operation or movement of a PS vehicle or operator.
16. Standing or otherwise occupying any space in front of the white line marked on the forward end of the floor or otherwise conducting himself in such a manner as to obstruct the vision of the vehicle operator while the vehicle is in motion.
17. Impeding the opening of, or interfering or tampering with, or otherwise obstructing the operation or use of, any window, door, or other emergency exit.
18. Sleeping.
19. Canvassing, soliciting, or distributing pamphlets or other documents unless authorized by a PS official.
20. Posting or removing any notice or advertisement unless authorized by a PS official.
21. Throwing any stone, wood, snow, or other substance at, into, or from any PS vehicle.
22. Gambling or soliciting others to engage in gambling.
23. Engaging in any activity prohibited by State, County, or Municipal law.
24. Entering a PS vehicle through the rear exit door unless so directed by a PS official or supervisor.
25. Climbing through a window or extending an arm, leg, or head out the window of any PS vehicle.
26. Hanging onto or attaching oneself to any exterior part of a PS vehicle while the vehicle is resting or in motion.
27. Loitering or riding a PS vehicle for extended periods for more than 2 loops, except for boarding, disembarking, waiting for a PS vehicle, participating in a PS-sponsored event, or conducting legitimate business with the PS or its representatives.
28. Running or engaging in any horseplay.
29. Refusing to leave PS vehicle after having been ordered to do so by the operator of the vehicle, a security guard, peace officer, or PS official or supervisor.

PROCEDURES

If an operator encounters an individual(s) violating the above policies on a PS vehicle or within PS facility, the operator should state the policy and ask the individual(s) to stop the activity or leave the premises. If the individual(s) persist in their conduct, the operator will notify the shuttle supervisor, who will take the appropriate action.
IMPLEMENTATION

The Appointing Authority is responsible for the implementation of this policy within the respective areas of responsibilities. This policy will be posted on the UNR Parking and Transportation website and the Office of Student Conduct websites, within the shuttle bus shelters, and in the student newspaper.

COMPLIANCE

Compliance with all UNR policies is required of each rider. Failure to comply with this policy may result in immediate removal up to suspension of shuttle privileges. The Office of Student Conduct may also be contacted. Multiple violations may also result in disciplinary action as outlined in the Nevada Administrative Code, the Nevada System of Higher Education Prohibitions and Penalties, University of Nevada, Reno Student Code of Conduct, and/or the Nevada System of Higher Education Board of Regents Handbook.