University of Nevada Reno

Staff Employees Council (SEC)

Meeting Minutes

September 20, 2016

Rita Laden Senate Chambers, Joe Crowley Student Union

Representatives Present: Alyssa Bennett, Betsy Brownfield (Ex-Officio Chair), Michelle Bruce, Christina Carver (Chair), Rachel Clarke, Jordan DeWeerd, Meghan Ezekiel (Secretary), Donna Healy, Diann Jones, Mary Merry, Triny Otero, Victoria Plants, Amy Simonds (Treasurer), Kathie Stanfield, Adria White, Kelly Whitesell and Julie Woodard.


I. Announcements/Action Items
   a. Approval of August minutes moved by Betsy Brownfield and seconded by Michelle Bruce. All were in favor.
   b. The NWCCU accreditation team has requested to meet with the Staff Employees Council. With our current agenda, the only time we have available is from 3:15-4:15. Chris Carver asked that SEC members take the time from their day to stay the additional 15 minutes to speak with the committee.
   c. Bylaws need to be updated and voted on soon.
   d. Chris Carver passed around the updates on council divisions and the university’s organizational chart for review.
   e. Committee assignments sheet was passed around and questions were answered.
   f. UNR and TMCC police consolidation was approved by the Board of Regents and went into effect July 1, 2016.
   g. The campus will be closed on Friday, October 28, 2016 in observance of Nevada Day.

II. President Johnson or Provost Carman
   a. The university is still working on funding for the new Engineering building and awaiting legislative actions.
III. Michelle Horton - Director of Parking Services
   a. For FY15, Parking Services sold 9,134 parking permits for 6,181 parking spaces. 400 more permits were sold this year compared to FY14.
   b. 86% of staff purchase permits. Students are finding alternate modes of transportation.
   c. The parking area where the old tennis courts were is now a tan parking lot. This area increased the number of available parking spots on campus.
   d. Parking surveys are conducted annually. The parking staff counts the vacancies and the data is used to project availability for pass sales.
   e. Parking Services estimates the Enterprise dirt lot will cost $1.1M to build out.
   f. Parking Services discussed the possibility of extending the blue shuttle line to Circus Circus.
   g. The new Gateway parking garage is projected to be underway by FY18.
   h. There is currently no plan to bring back the reduced monthly Wolf Pass bus pass, but will be considered in future planning.
   i. There are two zip cars available in the Continuing Education metered parking lot. These vehicles are available for students and staff to rent.
   j. Parking Services is working on developing a phone app for live shuttle tracking. This app will give users up to date information on the location of the shuttles.

IV. Mridul Gautam – Vice President for Research and Innovation
   a. The core values for running the research and innovation enterprise are integrity, loyalty, pursuit of excellence, fairness and respect. The mission is to enable faculty, staff and students to excel in their endeavors and to provide them with excellent infrastructure while striving for a work/life balance.
   b. Last year, $90.1M was spent in expenditures. This year, $94.4M was spent, an increase of about 4%.
   c. A new program was introduced this year for travel research through the College of Liberal Arts and Journalism.
   d. Entrepreneurial funding is available through Sierra Innovations and Sierra Nevada Corporation. This is open to faculty, staff and students.
   e. All ideas for efficiency are welcome.
V. Michelle Hughes Briggs – BCN Recruitment Manager: Workday
   a. The consolidation/delegation agreement between UNR and the State of Nevada has been signed. This will allow UNR to run our own recruitment for employment opportunities. Employment opportunities will be called UNR Search and will have tabs for classified and temporary positions. UNR Search will have all Business Center North postings.
   b. Administrative position written exams will be eliminated, however fiscal exams and training and experience exams will continue. Program Officer Positions will no longer do a written exam, but will continue with the training and experience exam.
   c. Trainings are available on the Human Resources training calendar for review of applications. This training tool will explain technical vs. professional experience, provide application review trainings and E-search trainings.
   d. Applicants will need to create new application profiles in the new system. Transcripts can now be uploaded to the applicant profile.

VI. New Business
   b. Motion and second to increase the Classified Staff Development Fund from $100 to $200 per year: approved. Unknown second.

Meeting adjourned at 4:00 pm.