University of Nevada Reno

Staff Employees Council (SEC)

Meeting Minutes

February 17, 2015

Rita Laden Senate Chambers, 3rd Floor, JCU

Representatives Present: Albert Bonk (Chair), Betsy Brownfield (Vice-Chair), Michelle Bruce, Jodi Fraser, Carla Geib (Treasurer), Scott Geib (proxy for Harley LaRoche), Debra Glogovac, Margo Grubic, Robert Hernandez, Nancy Horowitz, Natsumi Housey, Kathy Johnson (Secretary), Linda Kuchenbecker (Ex-Officio Chair), David Lockyer, Mary Miller, Alicia Seefeldt, Dawna Snyder, Pamela Terango, Mona Watts, Adria White.

Representatives Absent: Ashley Andrews (Public Relations Coordinator), Steven Hollingsworth, Lindsarae Klaes, Jennifer Laslo, Cheyenne Magpantay, Jodi Yocum.

Guest Speakers: President Johnson, Officer Kevin Schaller (Police Services).

I. Announcements/Action Items
   a. December meeting minutes approved. Moved by seconded by
   b. January meeting minutes approved. Moved by Linda and seconded by Nancy.
   c. Albert said that if anyone has an idea for a guest speaker, please let the board know.
   d. Albert asked how many chairs are here? If you don’t know who the chair is, meet and discuss.
   e. Alicia said that she is the chair of the Classified Staff and Development Committee. Albert said that Margo and Kathy are co-chairs of the Elections Committee. Betsy said she is the chair of the Bylaws Committee. Jodi Fraser and Nancy are co-chairs of the Annual Recognition Committee. Nancy and Lindsay are co-chairs of the SEC Open House Committee. We are unsure who the chair is for the Website Committee.
   f. Debra had a question on which committees have people on them. Albert said to contact himself or Betsy.
g. Alicia said that perhaps we should go over which committees don’t have anyone. Betsy will go over the committees and will send out email with that information. Betsy said that we need someone on the website committee. Debra volunteered to be on it next year and will start in September.

II. President Johnson

a. He began by discussing the campus policy for carrying guns. Anyone can apply to the President to be allowed to carry a gun on campus. If approved, the application goes to Adam Garcia. He goes over the criteria and makes a recommendation. The President has been denying those with no identifiable threat.

b. There is a bill at the legislature that would allow someone to keep a gun locked in their vehicle while on campus or driving through campus. He didn’t make a positive or negative statement about it, but he doesn’t support a broad allowance of this.

c. Margo asked what does driving through campus mean. President Johnson said that it can mean from home to where you park, or just driving to another parking lot. Or it could be from Virginia Street to a parking spot in front of the Joe. This applies to a delivery driver driving through campus, as well. Linda asked if one can have a gun in a lockbox. President Johnson said that this is banned. Alicia asked if there will be signage designating what UNR property is. She mentioned parents may be visiting their kids and don’t know what the rules are. President Johnson said that on any educational institution you can carry concealed weapons.

d. President Johnson addressed a question about the appointing of the school board. He said that whether the Board is elected or appointed, it wouldn’t change the nature of our interaction with the school board because we don’t interact with the school board, but we interact with the teachers and the superintendent. Linda asked if this is done to the k-12 school board, will they do that to the BOR. Governor didn’t propose that, so not for now. Do we want citizens controlling the actions of the school board, or do we want specialists? Either way, we will deal with professionals and to ramp up graduate programs.

e. How will UNR reach RUVH (Research University Very High) There have been studies in the past year comparing us to University of New Mexico. We need to have 250 tenure track professors. And almost have to double the number of research grants we bring
into the university and to ramp up graduate programs. OSPA would have to grow. We would need 80,000 square feet of renovated or new lab space. We have a designer looking at the old labs at Leifson building. What would it take to convert the teaching labs to research labs. Much of the facilities on Valley Road are abandoned, so these labs are being looked at being reassigned. There will be a lot of growth to accommodate the faculty and research facilities. It is projected to take 6-8 years to make us a RUVH.

f. Linda asked how do we attract top researchers with our lack of merit increases, etc. President Johnson said that Faculty Senate is coming up with a plan to reward faculty with merit. There is no source of funds to cover the merit lost in the past years.

g. The University needs to grow to be RUVH and to accommodate the growing number of undergraduate students.

h. Nancy asked if there is a cap for the number of students. He said it complicated to do a cap. Once a cap is established, every student that you don’t let in is a trade-off for someone who is let in. We could let in a low academic Nevada student but not a higher gpa out of state student because of a cap. How do you make that trade-offs? It can get very political and we would like to avoid that. We can handle 25,000 students. We are doing a few things to slow down the growth of students which are—the BOR said that if you have a 3.0 gpa in high school, you can get in. A couple of years ago, we let in about 600 students that didn’t quite make the standard, so we’re not being as lenient as then.

i. Alicia asked if guidelines for transfer students change. If they get an AA they can come here with core requirements but not sure of gpa. Nancy asked if there was data on the students allowed in a few years ago. Yes, on those special admins the data showed that they had low graduation rates. The data also showed that many students who applied in June, July or August didn’t graduate, so a few years ago the University instituted a June application deadline. It is May 1 starting next year.

III. Officer Kevin Schaller

a. He began with a review of 2014 which follows:

i. Revamped Emergency Operation Center staffing and training

ii. University-centric scenario training

iii. Infectious disease control – Ebola outbreak planning

iv. Supported Sparks Middle School recovery process
v. Facilitated completion of ....regional project.
vi. Developed Regional Active Assailant exercise

b. Concealed Carry
   i. How people responded to plainsclothes officers was studied. They are not trained to assist injured people so they will pass them by in search of the assailant. People may mistake them for the assailant.

c. Active Assailant Full Scale Exercise
   i. Will be held on March 19 from 8:00 am-1:00 pm somewhere on campus. This exercise is to train people to organize and get immediate help for injured people in the event of an active assailant or emergency.
   ii. The exercise will validate Regional Response Protocol.
   iii. There will be 12 agencies participating and Police Services is expecting 100+ attendees. Remsa and area hospitals will be conducting role playing and this part of the exercise will be managed by Remsa and the hospitals.
   iv. Incident management and recovery transition training teaches new recruits how to tell emergency crews how to get there and out of there.

d. Organizational Resilience consists of the following and grows a culture of preparedness
   i. Comprehensive Integration
      1. Emergency Management
      2. Preparedness
      3. Response
      4. Recovery
      5. Mitigation
   ii. Continuity of Operations
      1. Maintaining critical functions
      2. Academic / Research / Operation facilities need to be maintained

e. Betsy asked if we will know what’s going on. He said that yes, this will be advertised by emails, signage, areas taped off. This will occur during spring break so that there will be
minimal disturbance. Natsumi asked if the parents of children in the daycares will be notified. He said that yes, they are, and the exercise won’t be around any daycare area. Linda asked if all three hospitals will attend. As of this meeting, he hadn’t heard from Northern Nevada. Linda also asked if there are areas of campus where an ambulance can’t reach. He said yes and they are trying to make everywhere accessible. Linda also asked if we will know the results of this training. Yes we will.

IV. SEC Open House
   a. The Open House will be held on March 18 from 10:00-1:00. Nancy said that volunteers will be needed to man the SEC tables.

V. Classified Recognition Committee
   a. Nancy said that nominations are needed for the Annual Classified Employee of the Year and they are due by March 2. She is also asking for Classified Employee of the Month nominations. Someone who is nominated for the Employee of the Year does not need to have been nominated for Employee of the Year.

VI. Arboretum Board
   a. Albert asked Kathy to go over the Arboretum Board news. She went over the Earth Day/Arbor Day festivities. Earth Day is on April 22 and the Arboretum Board will set up tables in front of the Joe with sapling giveaways and poetry reading.

VII. Staff Development Fund Committee
   a. Alicia said that the Staff Development Fund Committee met and that we approved/disapproved the applications and are waiting for word on how to proceed. Carla Geib is helping us out with this.

Meeting adjourned at 3:41