MINUTES

STAFF EMPLOYEES COUNCIL

July 17, 2012
Honor Court Pavilion

Executive Officers Present:  
Erik Williams (Chair); Chris Chadwick, (Vice Chair) Phyllis Snedeker, (Secretary)  
Patti Bussio, (Treasurer)

Executive Officers Absent: Lee Green

Representatives Present: Anette Christensen, Katherine Dirk, Melodie Gander, Nancy Kelly,  
Kristen Kabrin, Nancy Kelly, Linda Kuchenbecker, Lynda McLellan, Gary Price, Asta Ratliff,  
and Barbara Wiley

Representatives Absent: Julie Bradt, Jacob Cann, Scott Geib, John Kreiger , Shelly Madalinski,  
Chris Mikulich-Cook, Karla Narcesse, and Chet Payne

Call to Order: The meeting was called to order at 2:30 pm.

I. Minutes for June will be approved at our August meeting as there was not a quorum.

There were no quest speakers. President Johnson was unable to attend.

II. Committee Reports

A. UNR Administrative Manual Committee
Did not meet.

B. Arboretum Board
Did not meet.

C. ASUN
No Report.

D. University Athletics Committee
No Report

E. Balloon Race Committee
The Balloon Race Committee met on July 12, 2012 and Asta Rairliff reported the following.  
The committee learned that Balloon Race Scholarship Committee website has been finally turned  
over to them. The website needs to be updated, scholarship information and list of prizes for the  
raffle needs to be posted. The committee also discussed how to better utilize their Facebook
page dedicated to the Balloon Race Scholarship. And that the scholarship awardees should be posted on the Facebook page as well. During the GRBR update, the committee was notified that the Balloon Brew will be going on sale at Raley’s and Wal-Mart stores at the end of July. Bob the Builder and Clifford the Dog characters will be at the event. There will be photo ops with Storm Troopers and Princess Leia. The committee also learned that we started to collect raffle items from the companies that received donation requests. The committee also discussed other possible business that we could approach in order to receive a donation. The poster for the sellers is all most ready. Two balloon riders were selected: Bill Cathey and Bruce Shively. The committee continues to meet weekly now as the event nears in September!

F. Benefits and Compensation Committee
Did not meet.

G. Classified Employee Recognition Committee
Did not meet or No Report?

H. Classified Staff Development Fund/Education Leave
Julie Bradt was unable to attend the SEC July meeting but did submit the following report to Phyllis Snedeker who spoke on her behalf: There were no new applications so the committee did not meet. However, in an effort to market the education benefits that CSDF/Educational Leave offer, the Committee drafted an email to be sent to all classified staff from the SEC Chair, Erik Williams, in July.

I. Committee on the Status of Women
Did not meet

J. Elections Committee -
Chris Chadwick reported that elections were to be held in mid-July and close one week later. Paper ballots were given an extension due to the mailing time and the results will be finalized by the end of July.

K. Emergency Planning Advisory Committee (EPAC)
Did not meet

L. Facilities Resource Committee

Facilities Resource Committee met July 7, 2012 with Lee Green submitting the following. (Lee was unable to attend July SEC meeting so his minutes were reported by Patti Bussio)

ACTION ITEMS
1. First action item was Cindy Marczyenski from Career Services with a request for a remodel in suite 101 of the Thompson Building. They would like to remove some office walls to create a large space to create a different type of services atmosphere which would include a lot of technology. Part of their plan was to also remodel the hallway wall
and install a lot of windows. The estimated cost was $165,000.00 and they said they had funding available. The duration of their stay in this space was discussed because there are plans for a new building/space which will be constructed to house career services and will be done in approximately 3 years. A concern was doing this remodel and then having to rebuild it in three years. Major questions were asked in regards to the windows they would like to install in the hallway wall. This is a bearing wall and would require major work and expense. It was determined to eliminate the windows in the hall wall and send the project back to be redesigned. It will be discussed at the next meeting.

2. The second action item was from the Math Department. Erik Herzig was requesting space at 1049 Evans Ave. The Math Department would like to move three projects to this space. They would also like to house grant professors assistants, visiting professors, and resident assistants. They also said there was a conference room in this house they could use. It was stated that this house does not meet ADA requirements and thus would preclude non university personnel from using the space. It was discussed that this space could be returned to a rental property. Bert from IT informed the committee there was no network system for the building. It was decided to set up a meeting with facilities, IT (Bert), and Eric to determine Air conditioning and computer needs. A project coordinator will be assigned to this project.

3. There was no report from John Walsh on projects and renovations over $25,000.00.

4. There was discussion about a request from the College of Science (Jeff Thompson) to lease space in ARF 335 to Pacific Pharmaceutical. Jeff Thompson from the College of Science was not present at the meeting. It was noted that Pacific Pharmaceutical had not responded back to request for information. The project was moved to pending.

UPDATE ITEMS
1. Marcella Yeates from facilities reported the Math Center move was moving along.
2. It was reported that the Military Science issue has been taken care of.
3. There was a meeting at Mack Social Science and they have resolved the IT problem.

DISCUSSION ITEMS
1. Chuck Price discussed outside music standards. 75 decibels is the City of Reno standard and Chuck said that seemed pretty low. Chuck suggested setting up a group of involved parties to listen to 75 decibels and make a determination. This issue was moved to a small meeting to be held next week.
2. Chuck Price presented a draft to set up a task force on food sales/distribution on campus. There were a lot of questions on this due to students setting up tables to sell food and coffee around campus and there is no central control to monitor this. Questions of liability were raised. Janet Vreeland suggested as a first step she would present this to the Presidents Council to make them aware of this and to obtain their blessing in setting up some sort of control.

M. Faculty Senate
Faculty Senate met on June 7, 2012 and Linda Kuchenbecker submitted the following report:
Visit with Nevada Dining – Marketing Director Beau Wooten
New things they were doing in the Overlook and Downunder. Nevada Dining would be running specials during the summer at the Overlook; they would have Mondo’s Frisbees on Mondays, Taco Tuesday, Discount Wednesday, and live music on Friday.

Chair’s Report – David Zeh
Quote: “Tell me and I forget, teach me and I remember, involve me and I learn.” Benjamin Franklin
Chair David Zeh summarized the highlights of the Board of Regents’ Meeting.
- The Regents re-elected Jason Geddes as Chair and Kevin Page as Vice Chair; Brooke Nielson was named Vice Chancellor for Legal Affairs and Bart Patterson became the President of Nevada State College; WNC faculty approved collective bargaining; there would be implementation of NSHE’s strategic directions; the P-16 council was being charged, undergraduate tuition & fees increase became permanent; medical school resident tuition & fees increase approved, Student withdrawal policy would be hammered out, southern campuses presented their plans to coordinate their general education revisions, northern campuses would present theirs in September, Regent Knecht was spearheading course content accountability; GBC & TMCC said they had difficulty recruiting new faculty because of low salaries and poor benefits; and possible use of technology fees for iNtegrate project to follow student success from K-12 through college.

- Regents discussed the restoration of funding for Cooperative Extension as the chancellor did not include that in the budget priorities. There was considerable discussion regarding this at the meeting and the Chancellor was tasked with bringing that information back to the regents. After considerable discussion in the senate, a motion passed to draft a memo in support of returning funding to Cooperative Extension.

- The funding formula that was being proposed to the Interim Committee for Funding Higher Education would redistribute the wealth to the southern colleges, particularly CSN and NCS creating a great hardship for the northern community colleges. Link to slides: http://www.unr.edu/facultysenate/meetings/12-13/Agendas/6-7-12_fundform_DWZ.pptx

- A survey was done regarding the satisfaction/dissatisfaction with PEPB; this was done using a convenient sample. Link to slide: http://www.unr.edu/facultysenate/meetings/12-13/Agendas/6-7-12_PEBP_DWZ.ppt

Visit with Office of Sponsored Projects Administration – Director Charlene Hart:
The department was trying to decrease the number of vacancies in order to provide better service to faculty. There were many open positions that have been filled or were in the process of being
filled. They have also converted many positions from classified positions to administrative faculty positions, which would increase the flexibility of the department.

Commission for the Future of the University Update – Co-Chair David Ryfe
The commission was discussing what we could say about ourselves to market to students. For example we currently say that our faculty is accessible to students, but we have a ratio of 27:1. The commission was developing a starting point for conversation on who we want to be.

Visit with ASUN President Huili Weinstock
The goals for ASUN this year were to improve the 1st and 2nd year initiative, including a space where freshmen feel welcome, and beginning a mentoring program similar to a big brother/big sister program. Also they were looking a ways to make the campus more accessible 24 hours without wasting resources. They have been looking at the Joe, the library, and the recreation center. They want to add two more vans to the fleet for campus escort and set up an online service. They were looking to evolve the campus culture and were trying to get a student to sit on the Board of Regents. They were also looking a creating a student ran eatery, which would create more jobs for students.

N. Occupational Safety Committee
No Report

O. Parking and Traffic Board-
This committee did not meet.

P. Police Advisory Board –
This committee did not meet.

Q. SEC Bylaws – This committee did not meet.

R. SEC Annual Recognition Reception Committee
Did not meet.

S. SEC Open House
Did not meet

T. SEC Web Page
Did not meet

U. Student Services Food/Retail/Dining/Catering/Committee
Did not meet

V. Student Union Advisory Board
Did not meet

W. Sustainability Committee.
Did not meet
X. **University Disabilities Coalition**  
Did not meet

Y. **Video Surveillance Committee**  
Did not meet

Z. **Work and Family Taskforce**  
Did not meet

**Open Discussion:**  
The meeting adjourned at 3:40 P.M.  
Next Meeting: August 21, 2012 - 2:00PM to 4:00 PM  
Location: Rita Laden Senate Chambers  
Joe Crowley Student Union 3rd floor

Respectfully submitted by: Phyllis Snedeker SEC Secretary -2012