MINUTES

Executive Officers Present:
Scott Geib, (Chair); John Kreiger, (Vice Chair); Phyllis Snedeker, (Secretary); Linda Goar (Treasurer) and JoAnn Hoskins, (Public Relations)

Representatives Present:
Julie Bradt, Sylvia Barney-Gibson, Jeama Bowers, Patti Bussio, Christopher Chadwick, Jenn Donald, Melissa Glen, Margo Grubic, Kristen Kabrin, Nancy Kelly, David Lenzner, Lynda McLellan, Karla Narcesse, Erinn Thomas, Barbara Wiley and Erik Williams

Representatives Absent:
Roxanna Courtney, Lee Green, Shelly Madalinski, Julie Martinez, Stephanie Neill, Angelina Shaw, Lester Thomas, Kathleen Thomson

Guest Speaker: There was no guest speaker at the May SEC Meeting.

I. Call to Order:
The meeting was called to order at 2:06 pm.

II. Approval of Minutes
Minutes for April were approved.

III. Committee Reports

A. Administrative Manual Committee

UAM did not meet in April.

B. Arboretum Board

The Arboretum Board met on 4/26/2011 and Erik Williams reported that work is continuing on the water feature on the Engineering Quad. The water feature at the Cherry Blossom garden is still underway.

C. ASUN

ASUN COMMITTEE did meet and Margo Grubic reported the following.

• A resolution urging the City of Reno to install crosswalk lights at various locations around UNR campus. It was noted to install in-pavement lightings at
the following crosswalks: the northernmost North Virginia & 10th Street crosswalk, North Virginia & College Drive crosswalk, North Sierra & College Drive crosswalk & North Sierra & College Court crosswalk. A copy of this resolution went to the Sagebrush, Reno Gazette Journal & Mayor Cashell’s office.

- S.Res. 78-55 Expressing the sense of the Senate in regards to the expansion of on-campus student employment through third-party vendors and the amount of hours students are able to work on campus.

- S.Res. 78-56 To recognize Jake Highton for his outstanding contributions to the University of Nevada during his 30 year career.

- S.B. 78-59 To amend executive pay schedules.

- S.Res 78-54 To encourage the Nevada Legislature to invest in the future of the State of Nevada.

D. **Athletics Advisory Committee**
The AAUN Finance Committee met but the Advisory Board did not.

E. **Balloon Race Committee**
BALLON RACE COMMITTEE did meet and Margo Grubic reported the following: We are still working on pin design, ordering raffle tickets to sell and sending out letters for donations.

F. **Benefits and Compensation Committee**
No meeting.

G. **Classified Employee Recognition Committee**
There were no nominations so the committee did not meet.

H. **Classified Staff Development Fund/Education Leave**
Did not meet. There were no new applications to review.

I. **Committee on the Status of Women**
This committee did not meet.

J. **Elections Committee**
Elections Committee met on May 6th and Christopher Chadwick reported they discussed options for mailing ballots to the divisions/departments that need to elect new SEC members.

K. **Emergency Planning Advisory Committee (EPAC)**
Did not meet.

L. **Facilities Resource Committee**
The committee did meet and David Lenzner reported the following:
• Jannet will meet with the individuals who proposed the lath house to determine a feasible location.
• A card security system will be installed on two doors of the Nelson Building
• Nevada Small Business Development Center announced a partnership with local vegetable farmers, and proposed to build six loop style green houses off valley road. The FRC approved.
• The School of Medicine Pathology department proposed to add their name to the Nevada State Health Laboratory building. This proposal was declined because departments do not get to add their name to buildings. FRC suggested instead putting “University of Nevada School of Medicine” on the building.
• The Orvis School of Nursing will be moving to north campus from their building in south campus. Their old building will be named the Orvis Building.
• The Graduate Student Association proposed to put a sink in room 302 of the JCSU. This item was approved by the FRC.

M. Faculty Senate
This committee did meet. Scott Geib was unable to attend due to a prior commitment to meet with President Marc Johnson. Scott has submitted the agenda that was given to him by the committee.

   Budget Discussion
   Academic Standards (ASC) Final Report: Chair Maureen Cronin
   Division Health Sciences (DHS) Reorganization Review Committee Report: Sharon Brush
   Consent Agenda
   Election of the New Executive Board
   Chair’s Report
   Outgoing Senator Certificates
   Orientation/ New Senate
   Welcome from the Interim President Marc Johnson

N. Occupational Safety Committee
Did not meet.

O. Parking and Traffic Board
Did not meet.

P. Police Advisory Board
Did not meet.

Q. Police Services Board of Professional Standards
No report.
R. SEC Bylaws
Did not meet.

S. SEC Luncheon Committee
Erin Thomas reported that the luncheon committee has officially sent out its invitations and we are now selling tickets. We are all set on our space reservation details, photographer and fliers. We are still working on trying to obtain an MC and more volunteers. The clocks for the retiree's will be ready to be picked up soon and they are really lovely. We are also working on obtaining more donations for the raffle as well as getting more of the details set in stone for the event in two weeks.

T. SEC Open House
Did not meet.

U. SEC Web Page
David Lenzner and Nancy Kelly met for Dreamweaver training. Nancy will be receiving the SEC copy of Dreamweaver in June.

V. Student Services Food/Retail/Dining/Catering/Committee
Did not meet.

W. Student Union Advisory Board
Did not meet.

X. Sustainability Committee
This committee did meet, please see attached report submitted by Linda Goar.

Action Items from May 10, 2011 meeting:

Draft letter to Marc Johnson, reviewing accomplishments and recommendations of the Sustainability Committee, with a request for his explicit support as we move forward with UNR's vision for sustainability (esp., as it relates to Goal 6 in the UNR Strategic Plan. - Enhance sustainable environmental quality in Nevada).

Energy

Work with administration/Jason Geddes to enable energy savings from conservation projects to be retained and reinvested in additional energy conservation projects.

Finish re-lamping project in parking garage(s)
**Commuting and Transportation**

Continue promotion of Hertz car share program to undergraduates (esp. during summer orientation)

**Campus life**

Work with representatives from ASUN to: (1) identify initiatives of interest to undergraduates (e.g., green awards, eco-rep program, energy awareness program in dorms, Eco-house in new dorm, etc.; and (2) facilitate sending out student sustainability survey.

Work with Bruce Shively to determine feasibility of pursuing business-oriented recommendations (e.g., clarify UNR's sustainability expectations in HR process, options for reducing paper use/flow, revising records retention policy, incorporating sustainability into campus strategic planning

Set up training for the dorm RAs, so that they can educate and assist the incoming students with sustainability efforts on campus

**Curriculum**

Meet with Core Curriculum Committee (Scott Mensing), to explore if/how we can incorporate sustainability into the Core Curriculum.

Highlight sustainability courses and faculty conducting sustainability research on Sustainability website.

Develop strategy for developing the Education and Outreach portion of the Sustainability Initiative. Have funds to support grad/undergrad students to help us.

Need to decide if we want to hire students, teach a team-oriented course (e.g., 400/600 or 700-level) that could develop and implement a comprehensive, multi-media strategy to communicate sustainability principles and accomplishments at UNR.

**Y. University Disabilities Coalition**

Did not meet.
Z. Video Surveillance Committee
   Did not meet.

   AA. Work and Family Taskforce
   No meeting to report.

Open Discussion

IV. Next Meeting
   June 21, 2011
   2:00-4:00 p.m.
   Rita Laden Senate Room
   Joe Crowley Student Union

   The meeting adjourned at 2:55

Respectfully submitted by:
Phyllis Snedeker, SEC Secretary