MINUTES

Executive Officers Present:
Scott Geib (Chair), Phyllis Snedeker (Secretary), and Linda Goar (Treasurer)

Representatives Present:
Patti Bussio, Jenn Donald, Melissa Glenn, Margo Grubic, JoAnn Hoskins, Nancy Kelly, Jo Ann Hoskins, David Lenzner, Shelly Madalinski, Karla Narcesse, Stephanie Neill, Chet Payne, Erinn Thomas, Kathleen Thomson, and Erik Williams.

Representatives Absent:
Sylvia Barney, Julie Bradt, Christopher Chadwick, Jane Gardner, Dawn Harris, Julie Martinez, Gary Price, Lester Thomas, Barbara Wiley and Lynda McLellan

By Proxy:
Proxy for Barbara Wiley: Dorothy Brenoel

John Kreiger, (Vice Chair) - Unavoidably detained, arrived at the close of the meeting.

Guest Speaker:
The guest speaker scheduled, President Glick was unable to attend. Open discussion then began out of sequence, with Scott Geib (Chair) stating he had been addressed via email by an unnamed SEC committee member regarding the need to stand and say the Pledge of Allegiance at the beginning of the SEC meeting. Scott opened this up for opinions and discussion. He could not find anywhere in SEC Committee history that the pledge had to be said. Opinions for pro’s and con’s of saying the pledge were expressed and a vote was taken of those present.

8 Against saying the Pledge of Allegiance
4 In favor
5 Abstained
Linda Goar suggested that those absent be allowed to vote at the next meeting.
At this time however, those against saying the Pledge are in the majority.

I. Call to Order:
The meeting was called to order at 2:10 pm.

II. Approval of Minutes
Minutes for November 19, 2010 were approved with minor corrections noted.
Web version submitted with those approved corrections.
III. Committee Reports

A. University Administrative Manual Committee
   Committee Report submitted by Stephanie Neill
   **University Administrative Manual Committee Report:**
   January 6, 2011 Updates
   a. Payment and/or Reimbursement of Moving Expenses – Section 2,540 – Tim McFarling
   b. Facilities and Administrative Rates – Section 1,111 – Submitted by Tammy Freeman
      The above sections have been approved and updated in the UAM

B. Arboretum Board
   Did not meet. Should meet later in January.

C. ASUN
   Committee report submitted by: Margo Grubic
   **ASUN Committee report:**
   Bill to eliminate funds appropriated for SAFE program of $5000 which would go into general ASUN fund. Resignation letter was received from Senator Palma of Liberal Arts College. January 12 meeting cancelled next meeting February 19th. Restructure Department of Programming – motion carried. There was upcoming news of 2 new scholarships to honor the legacies of Senator Bill Raggio (3.25 GPA) and late Governor Kenny Guinn (2.75 GPA), 5 recipients each of $1,500. 12 undergrad credits minimum

D. Athletics Advisory Committee
   Did not meet.

E. Balloon Race Committee
   Margo Grubic plans to have this committee meet in February to start planning for the 2011 Balloon Race participation. Date will be announced.

F. Benefits and Compensation Committee
   Did not meet.

G. Classified Employee Recognition Committee
   Did not meet, however they did select an Employee of the Month for February. Linda Goar stated employee submissions were zero and she encouraged for all to participate in the process.

H. Classified Staff Development Fund/Education Leave
   Erik Williams reported that the committee did meet just prior to the SEC meeting on January 11th and approved one application for a reimbursement of books.
I. **Committee on the Status of Women**  
Did not meet.

J. **Elections Committee**  
_Elections Committee_, met January 13, 2011  
Committee Chair – Jane Gardner, report submitted by Stephanie Neill.  
Reviewed SEC Bylaws Article IV, Apportionment, and discussed the latest breakdown of divisions and department within the divisions to establish an accurate SEC membership count; identified divisions that were over and underrepresented in order to correct at the next election. Proposed new verbiage to accommodate the changes in numbers.  

Began a review of SEC Bylaws Article V, Elections but did not identify any changes at this time. Plan to meet in April to prepare for the 2011/2012 elections.

K. **Emergency Planning Advisory Committee (EPAC)**  
No report.

L. **Facilities Resource Committee**  
Committee met and David Lenzner submitted the following report:  
Facilities Resource Committee January 2011  

Sierra Hall: Residential Life, Housing and Food Services are remodeling the second floor multi-purpose room for breakfast use. There will be an omelet station and waffle irons, and will be open to anyone. Customers may use Wolfbucks or cash.  
Ansari Business Building: Funds are continuing to be raised for new interior signage. ADA signage will be updated first.

M. **Faculty Senate**  
Did not meet in December. They are scheduled to meet later in January.

N. **Occupational Safety Committee**  
Did not meet.

O. **Parking and Traffic Board**  
Did not meet.

P. **Police Advisory Board**  
Did not meet.

Q. **Police Services Board of Professional Standards**  
Did not meet.
S. **SEC Bylaws**
   Did not meet. However updates, changes and discussions were communicated by email and John Krieger was to present suggested changes to the Bylaws previously worked on by the Bylaw Committee to the SEC Committee, however he was unavoidably detained and arrived at the end of the meeting. He will report in February.

T. **SEC Luncheon Committee**
   Have not met as of yet but are scheduled to meet in late January for their first meeting.

U. **SEC Open House**
   No meeting, however Erik Williams said that he plans to meet with the members later in January to start planning.

V. **SEC Web Page**
   No meeting.

W. **Student Services Food/Retail/Dining/Catering/Committee**
   No report.

X. **Student Union Advisory Board**
   No report.

Y. **Sustainability Committee**
   Did not meet.

Z. **University Disability Resource Coalition**
   Committee Report by Stephanie Neill:

   **University Disability Resource Coalition**, met January 11, 2011
   The committee meets the second Tuesday of each month
   The committee chairperson is Geoffry Kettling of the Disability Resource Center.
   The primary SEC member is Kathleen Thomson (absent) - the alternate SEC Member is Stephanie Neill, (attended).

   - Upcoming event: Regional Deaf Basketball Tournament on March 4-5, 2011 at the Virginia Street Gym. Additional information has been requested.
   - The committee would like our campus personnel to brainstorm workshop ideas that will benefit our disabled community.

A. B. **Work and Family Taskforce**
   Committee report submitted by Stephanie Neill:
   **Work and Family Task Force**, met January 12, 2011
No set meeting time established.
The committee chairperson is Patti Walsh of Computing and Telecommunications.

The WFTF was re-established last semester with their first meeting in September. There was no December meeting. The January meeting was not well attended and Patti is going to work on getting an established schedule that will work for the majority of the group.

The minutes for the November 9, 2010 meeting were circulated to the SEC members on 1/20/2011.

**IV. Open Discussion**

**V. Next Meeting**

February 15, 2011
Joe Crowley Student Union Building
Rita Laden Senate Chambers, Third Floor
2:00-4:00 p.m.

The meeting adjourned at 3:15 P.M.

The Executive Board met from 3:15 to 4:00 P.M.
Present were: Scott Geib, (Chair) John Kreiger, (Vice Chair)
Phyllis Snedeker, (Secretary) and Linda Goar, (Treasurer)

Respectfully submitted by:
Phyllis Snedeker
Secretary, SEC Committee 2010-2011