Executive Officers Present: Scott Geib (Chair), John Kreiger (Vice Chair), Phyllis Snedeker (Secretary), and Linda Goar (Treasurer).

Representatives Present: Julie Bradt, Sylvia Barney-Gibson, Jeama Bowers, Patti Bussio, Christopher Chadwick, Roxanna Courtney, Jenn Donald, Melissa Glenn, Lee Green, Margo Grubic, JoAnn Hoskins, Kristen Kabrin, Nancy Kelly, David Lenzner, Shelly Madalinski, Julie Martinez, Lynda McLellan, Stephanie Neill, Angelina Shaw, Erinn Thomas, Lester Thomas, Barbara Wiley and Erik Williams

Representatives Absent: Edwin Ahumada, Chet Payne, Gary Price, Kathleen Thomson

Guest Speaker: Mr. Timothy McFarling, Asst. VP, Human Resources

Mr. McFarling made a quick visit to the SEC meeting. He discussed the idea of taking the higher medical premiums that will be coming out of the classified paychecks, beginning July 2011, in equal payments per check. This would apply to all plans. Most if not all, seemed to be in favor of this idea.

I. Call to Order:
The meeting was called to order at 2:00 pm.

II. Approval of Minutes
Minutes for March were approved.

III. Committee Reports

A. Administrative Manual Committee
UAM did meet and Stephanie Neill reported that all new updates are pending approval.

B. Arboretum Board
The Arboretum Board will meet on 4/26/2011.
C. **ASUN**  
ASUN COMMITTEE did meet and Margo Grubic reported the following.  
The following bills and resolutions will receive their first reading, and may be considered under item 16 of this agenda:  
- S.Res. 78-55 Expressing the sense of the Senate in regards to the expansion of on-campus student employment through third-party vendors and the amount of hours students are able to work on campus  
- S.Res. 78-56 To recognize Jake Highton for his outstanding contributions to the University of Nevada during his 30 year career.  
- S.B. 78-59 To amend executive pay schedules.  
- S.Res 78-54 To encourage the Nevada Legislature to invest in the future of the State of Nevada.

D. **Athletics Advisory Committee**  
Did not meet.

E. **Balloon Race Committee**  
BALLON RACE COMMITTEE did meet and Margo Grubic reported the following:  
There will be a three balloon style pins. One will have old Wolfie on it & 1 will have one color & the third will be multi-color.

F. **Benefits and Compensation Committee**  
No meeting.

G. **Classified Employee Recognition Committee**  
This committee met and Linda Goar stated that they chose a Distinguished Employee of the Year. The Distinguished Employee will be announced at the “Honor the Best” ceremony that will be held May 11, 2011.

H. **Classified Staff Development Fund/Education Leave**  
Did not meet. There were no new applications to review.

I. **Committee on the Status of Women**  
This committee met and Patti Bussio reported the following:  
The Committee on the Status of Women met on April 27th and discussed who will be the next chair since Merrily DuPree is retiring. Madeline Mundt is retiring as well. They went over the survey of campus safety and talked about the lactation room for nursing mothers in the Edward J. Cain building/and how to schedule this room through WebCampus.

J. **Elections Committee**  
Did not meet.

K. **Emergency Planning Advisory Committee (EPAC)**
Did not meet.

L. **Facilities Resource Committee**
This committee did meet and David Lenzner reported the following:

A. **MINUTES:** The minutes of the March 8, 2011 meeting of the Facilities Resource Committee were approved as written.

B. **RENOVATION LIST – REVIEW OF PROJECTS OVER $25K:** John Walsh reviewed with the committee the renovation list for projects over $25,000.

C. **JOURNALISM – REVIEW OF SIGNAGE:** The committee reviewed and approved the revised signage for the Reynolds Journalism building with Rosemary McCarthy.

D. **CME – REQUEST FOR ARF HIGH BAY FOR DR. VASQUEZ:** The committee reviewed and approved a request for use of part of the high bay in ARF for Dr. Vasquez with Marsha Read.

E. **NTF – REQUEST TO REASSIGN SAGE 355, 355A:** The committee reviewed and approved a request from Stephanie Woolf to reassign SAGE 355, 355A to NTF for use as a chemical inventory storage area.

F. **GEOGRAPHY – REQUEST TO REASSIGN MS 105, 106 AND 107:** The committee reviewed and approved a request from Kate Berry to reassign MS 105, 106, and 107 to Geography graduate program personnel.

G. **PHYSICS – REQUEST TO RENOVATE LP SB16:** The committee reviewed and approved a request from David Bennum to renovate LP SB16 to create lab space for a new faculty member.

H. **PENNINGTON HEALTH SCIENCES BUILDING – ASSIGNMENT REVIEW:** Patsy Ruchala from Nursing reviewed the use and assignments of the PHSB with the committee.

I. **BIOLOGY – REQUEST TO CONSTRUCT LATH HOUSE:** The committee reviewed a request from Matt Forister to construct a lath house in the courtyard outside Fleischmann Agriculture building. The committee asked Facilities Services personnel to work with Matt to develop alternative site locations, and bring them to the May meeting of the committee for further review.

**Update Items:**

A. **LAXALT THEATRE – CONFLICTING ACTIVITIES:** Jannet indicated that she is working with John Walsh to develop modifications to segregate the theatre from the rest of the building.

M. **Faculty Senate**
This committee met and Scott Geib reported:

- **Guest Speaker: Mark Johnson**
  - Discussed the Circular Review process
  - Budget Philosophy Committee
Missouri State
Guest Speaker: Dean Levitt
- Discussed Dan Klaich’s speech to the Legislators and how it would begin and end with “We need more funding.”
- Discussed the President’s position and the processes to come:
  - Acting
  - Interim
  - National Search

Eric Herzik
- Consent Agenda
- Minutes
- Circular Review

Mary Stewart
- Tenure
- Tenure Home

Dismissed early so that everyone could attend President Glick’s Memorial.

N. Occupational Safety Committee
Did not meet.

O. Parking and Traffic Board
This committee met and David Lenzner reported the following:

Prior to the meeting, the board was sent the following documents:

Projected Budget without changes-
Projected Budget with recommendations-
Proposal to discontinue the second shuttle on the East Campus Shuttle Route-

The meeting was called to order at 1pm by Melody Bayfield. She briefly went over the projected budgets with and without changes. She explained that athletics is no longer required to pay for spaces and manning during the home games. Parking has been directed to absorb those costs. In addition, Lawlor’s ticket sales have decreased, and as a result the parking surcharge will bring in fewer revenues than in previous years.

Ms. Bayfield explained that implementing a $25 permit fee increase across the board for all parking zones seemed fair because not one group is receiving a benefit or special upgrade so a percentage would not be fair.

Ms. Bayfield told the board that there were 3 ways the board could vote:
1.) Recommend the proposal as written.
2.) Recommend a lower permit fee increase and work with the consequences of fewer revenues in the future.
3.) Recommend no permit fee increase- this would result in a large permit fee increase in the future.

After much discussion, Ms. Herzik made a motion to recommend the proposal as proposed with an addendum that states that Administration reconsider Athletics paying for spaces and manning in the future. Mr. Lenzner seconded the motion and all were in favor. Approved.

The Parking and Traffic Board will meet in the Fall of 2011.

P. Police Advisory Board
Did not meet.

Q. Police Services Board of Professional Standards
Did not meet.

R. SEC Bylaws
Did not meet.

S. SEC Luncheon Committee
Erinn Thomas reported that this committee did meet. Tickets were made and distributed so sales could begin. Centerpieces were discussed. Clocks for retirees are being ordered and engraver selected to engrave the Retiree plaques. Auction items were thought of and more duties are still being assigned.

T. SEC Open House
Erik Williams reported that The Open House was held on April 13th and was successful. We had around 60 vendors ranging, from Office Depot to the Cupcakery. There were quite a few staff and students in attendance, and everyone enjoyed themselves. He plans to have more stats at the next meeting.

U. SEC Web Page
David and Nancy Kelly are working on getting Nancy editing access to the website so that she can take over when David’s term ends in August.

V. Student Services Food/Retail/Dining/Catering/Committee
Lester Thomas reported that food service committee met on March 25th at Elements in the new DMS bldg. At this outlet they sell sandwiches on ciabatta bread, wraps and fresh bagels, along with the regular soups and salads and assorted drinks and
chips. The (Bodawgs) hot dog cart has been held up waiting for electricity to be installed near the old gym. The overlook will be selling Blue Bunny ice cream and 5$ foot long sandwiches. There will be a breakfast café opening at Sierra Hall (formerly the University Inn).

W. **Student Union Advisory Board**  
Meeting was canceled.

X. **Sustainability Committee**  
Linda Goar reported that the Sustainability Committee did meet in March. They decided to meet once a month on the second Tuesday.

Y. **University Disabilities Coalition**  
Lee Green attended and reported the following: The Deaf Basketball Tournament went smoothly and the Northwest Deaf Basketball Association would certainly consider coming to UNR again in the future. Mackay Stadium is having handrails installed on the Mack Stadium to provide accessibility and stability for patrons. Special Olympics will be hosted by UNR, May 4th, 2011. The UDC will begin “Brown Bag” workshops in April to discuss different topics as they related to persons with disabilities. Their first topic will be “The Changing Demographics of Person with Disabilities”.

Z. **Video Surveillance Committee**  
This committee has been reactivated. Scott Geib reported the following was discussed: Introductions, Review of Camera Policy, elected Committee Chairperson – Chuck Clements. There was a review of camera locations on campus and a review pending camera requests.

AA. **Work and Family Taskforce**  
Dawn Harris has resigned from SEC. Phyllis Snedeker will resume as the SEC member for this committee.

Open Discussion

IV. **Next Meeting**  
May 17, 2011  
2:00-4:00 p.m.  
Rita Laden Senate Room  
Joe Crowley Student Union

The meeting adjourned at 3:35