STAFF EMPLOYEES’ COUNCIL
November 16, 2010
Reynolds School of Journalism, Room 304
2:00 p.m. ~ 4:00 p.m.

MINUTES

Executive Officers Present:
Scott Geib (Chair), John Kreiger (Vice Chair), and Linda Goar (Treasurer).

Representatives Present:

Representatives Absent:
Jamie Ahumada, Dawn Harris, David Lenzner, Soran Purdy, Angelina Shaw, Phyllis Snedeker (sent proxy Donna Krötek), Angela Spires, Erinn Thomas, Barbara Wiley

Guests:
Chuck from Chartwells – 2 new food locations on campus. Elements, located in the Davidson Math and Science Building and Pathways located in the Center for Molecular Medicine, (inside the Whittemore Peterson Building.) Pathways is independently owned by Gino and Julie and the restaurant specializes in natural foods. They operate their own commercial green house and grow their own vegetables. They make all their own soups; their meats are nitrate free (including hot dogs) and they offer vegan and gluten-free options. Both new facilities provided sandwiches and wraps.

Chief Adam Garcia with UNRPD - Introduced us to the 7 different types of redundant emergency alert systems on campus. They are:
1) email 2) web notification 3) campus video monitors located in Crowley 4) global voice mail to phones on campus 5) reverse 911 6) text messaging 7) ePaws. They are currently looking at other systems. They have applied for a grant for a campus warning siren system and for a grant to purchase a low power radio station. They are also looking at Active Crawl which would scroll across the bottom of campus computer screens, Facebook and Twitter interfaces, and voice mail which convert text to voice.

I. Call to Order:
The meeting was called to order at 2:00 pm.

II. Approval of Minutes
Minutes for October 19, 2010 were approved with no changes.

III. Committee Reports
A. Administrative Manual Committee
   Did not meet.

B. Arboretum Board
   Erik Williams reported they met but had nothing new to report.

C. ASUN
   Margo Grubic reported that Nevada State Treasurer Kate Marshall met with ASUN on
   October 20 and discussed the Millennium Scholarship background and future options.
   Kate stated 40% of the tobacco settlement money goes towards the scholarship and
   money is received every April from this fund. Projected tobacco revenue is expected to
   decrease by approximately one million dollars a year for the next three years. Legislators
   would like the Millennium to continue. In her opinion it’s possible that the scholarship
   could be permanently endowed. Kate pointed out that of the 60,000 students who have
   received the Millennium 1/3 has dropped out, 1/3 has graduated, and 1/3 is currently
   enrolled.

D. Athletics Advisory Committee
   This committee has a new name: University Athletics Committee. They met on 9/3
   and the next meeting will be on 10/17.

E. Balloon Race Committee
   Did not meet

F. Benefits and Compensation Committee
   Did not meet.

G. Classified Employee Recognition Committee
   Linda Goar reported that Employee recognition committee:
   An employee of the month for December was chosen at our 11/10 committee
   meeting. The committee wants to thank everyone for continuing to get the word
   out for nominations.

H. Classified Staff Development Fund/Education Leave
   Erik Williams reported that the committee met but has no new information to report
   at this time.

I. Committee on the Status of Women
   The committee remains in need to be formed and is in need of 2 members and 1
   alternate.

J. Elections Committee
   No meeting.
K. Emergency Planning Advisory Committee (EPAC)
   No report.

L. Facilities Resource Committee
   - Two existing 8'X10'X20' storage containers will be utilized by the Graduate Student Association for its furniture program.
   - Signage for inside and outside the Overlook was proposed. The outside sign is proposed to be next to the stairs leading from near the Davidson Institutes parking lot. Committee members requested the outside sign not be backlit, but be lit from the front. It was also requested there be an “N” logo somewhere on the sign. A new sign will be proposed at a future meeting.
     - There will be a re-bid for the Overlook renovation. 1st bids for new furniture and ceiling were too costly.
   - Sage Building room 108 renovation is proposed – still in pending status.
   - Anasari Business Building – signage update for whole building waiting for additional funding.
   - Signage Policy – Jannet is waiting to hear feedback from Integrated Marketing, where the signage policy was submitted.
   - Naming Policy – the committee wishes to create a policy on donation plaques for buildings and rooms. This policy would create monetary benchmarks for having a room named throughout the whole University.
   - The Center for Healthy Aging has requested additional space for six PhD students.
   - Quadrangle usage – Permanent signage is considered to indicate “organized” sports are not allowed on the quad. To rehabilitate the lawn, ropes will be put up after the end of fall semester, and be taken down a week or two before spring commencement.

M. Faculty Senate
   Scott Geib reported. Faculty business was discussed pertaining to tenure, sabbaticals and other Faculty related issues.

N. Occupational Safety Committee
   Jane Gardaer reported the next meeting will be 12/6/2010.

O. Parking and Traffic Board
   Did not meet

P. Police Advisory Board
   No report.

Q. Police Services Board of Professional Standards
No report.

S.  **SEC Bylaws**  
Committee met twice and discussed changes to be made to reflect actual duties and responsibilities. They will be prepared to discuss these possible changes at the January meeting.

T.  **SEC Luncheon Committee**  
Plans to meet in December

U.  **SEC Open House**  
No meeting

V.  **SEC Web Page**  
No meeting, however Dave is continuing to make updates as needed.

W.  **Student Services Food/Retail/Dining/Catering/Committee**  
Meets on December 10th.

X.  **Student Union Advisory Board**  
Has not met.

Y.  **Sustainability Committee**  
Linda Goar reports an availability calendar has been submitted to all members so that a date for the next meeting can be chosen. There should be a meeting before the end of the year.

Z.  **University Disabilities Coalition**  
Met on 11/9 – guest speakers did not show up

A.  **Work and Family Taskforce**  
No report.

IV.  **Open Discussion**

V.  **Next Meeting**  
December 21, 2010  
2:00-4:00 p.m.  
RSJ, Room 304

The meeting adjourned at 4:00 PM.
Respectfully submitted by:
Linda Goar, substitute for Phyllis Snedeker
Secretary, SEC Committee 2010-2011

Revised: 12-15-10
P. Snedeker