STAFF EMPLOYEES’ COUNCIL
November 17, 2009
Reynolds School of Journalism, Room 304
2:00 p.m. ~ 4:00 p.m.

MINUTES

Executive Officers Present:
Ida Roberts (Chair), Janita Jerup (Vice Chair), Jane Gardner (Secretary), Joe Dawes (Treasurer), and David Lenzner (Public Relations Coordinator).

Representatives Present:
Julie Bradt, Emily Brown, Fred Connery, Meg Crowley, Jenn Donald, Scott Geib, Linda Goar, Margo Grubic, Jodie Helman, Shelly Lacey, John Kreiger, Karla Narcesse, Stephanie Neill, Kenneth Palm, Chris Rust, Chas Stricker, Pamela Terango, Lester Thomas, and Erik Williams.

Representatives Absent:
Dorothy Barry, Kim Bonnenfant, Angela Brasil (excused), Lee Brockmeier (excused, proxy Virginia Montblanc), Marilyn Daughhetee, Jim Henley, Denise Madole (excused), Chet Payne, Cassandra Potts, and Kathleen Thomson.

I. Call to Order:
The meeting was called to order at 2:00 pm.

II. Approval of Minutes
Minutes for October 20, 2009 were approved.

III. Committee Reports

A. Administrative Manual Committee
   No report.

B. Arboretum Board
   - Sidewalk repairs on the quad are done.
   - The plans for a fountain in Hillyard Plaza are put off indefinitely due to funding.
   - Barbara Thornton, a former faculty member, donated a tree near the Cherry Blossom garden.
   - The family of Tom Stephani, a graduate student killed by a roadside bomb in Afghanistan, is donating a tree to the Fleischman Garden.

C. ASUN
   The senate is considering a fee of $75 which is part of the Joint Vision 2017 and the JV 2017 is a supplemental fee for a new Academic Success Center, a separate Student Activities Center and support for the fine arts. As far as the ASUN senates decision regarding the severance between ASUN Bookstore & Russell athletics, they are standing by their decision to discontinue buying Russell athletic products until they comply with improved work environment, fair labor practices,
and a more eco-friendly product. If anyone has any more questions Senator Brandon Bishop, the Academic Chairman and Senate Parliamentarian is the person to whom those questions should be addressed.

D. Athletics Advisory Committee
   No report.

E. Balloon Race Committee
   Committee did not meet.

F. Benefits and Compensation Committee
   Committee did not meet.

G. Classified Employee Recognition Committee
   Committee did meet and they are looking for nominations. Shelly Lacy advised the SEC that Leslie Nady had received one nomination application and they would forward it on to the committee chair.

H. Classified Staff Development Fund/Education Leave
   The committee did meet and discussed what to do with the applications returned from the controller’s office because the receipts were not clear on whether or not the charge cards had been run. The committee is meeting with Georgianna Trexler in the VPF’s office regarding this issue and getting information out to the campus.

I. Committee on the Status of Women
   The committee is working with AAUW on the Wage Project conducting workshops and focus groups on personnel and the effects of the staff reductions and furlough days. A list of safety concerns was developed and sent to John Walsh in facilities.

J. Elections Committee
   The committee met to review names of classified personnel in the departments with no current SEC representatives and make suggestions for appointing people to fill these vacancies.

K. Emergency Planning Advisory Committee (EPAC)
   Football season was successful with proactive police services. 250 hand sanitizers have been installed in classrooms and high traffic areas on campus. If your department would like one installed in an area not currently covered, please send a work order in and one will be installed. There are 50 sanitizers still available. Sanitizing wipes are still on back order so have not been distributed. One of the suspects in the bike thefts on campus has been arrested and five bikes recovered so far. One of the evacuation chairs on the 4th floor of the Raggio Bldg. has been stolen.

L. Facilities Resource Committee
   The committee met last Tuesday and approved a monument sign to be built for the new microbiology building. The sign for the Joe Crowley Student Union is still under review. The discussion regarding lactation rooms is still on hold until more information is provided to the committee.

M. Faculty Senate
   Senate will meet later in the month.

N. Occupational Safety Committee
   The committee will not meet again until December. This meeting is now once a quarter.

O. Parking and Traffic Board
   The board met on November 4th and discussed the appeals process. Three appeals were heard and none were approved.

P. Police Advisory Board
   No report.
Q.  Police Services Board of Professional Standards
   No report.

R.  Red Tape Committee-No longer meets

S.  SEC Bylaws
   Chair Ida Roberts reported that there were Bylaws proposed last year and that the committee will review them and send them on for approval.

T.  SEC Luncheon Committee
   Committee did not meet.

U.  SEC Open House
   Committee did not meet.

V.  SEC Web Page
   Pictures of SEC are scheduled for our meeting on December 15th. David Lenzner and Fred Connery have begun working on setting up a new web page.

W.  Student Services Food/Retail/Dining/Catering/Committee
   The committee met last Friday and are working toward setting up a new compost system to handle more waste than the worm farm currently does. This would cut down on trash and help cut expenses in the long term. The new compost machine would be located behind the Down Under.

X.  Student Advisory Board
   The Board met and are questioning faculty and staff’s role on the committee. Janita Jerrup and Emily Brown will look into and see how they can make their presence valuable to the committee.

Y.  Sustainability Committee
   Committee did not meet.

Z.  University Disabilities Coalition
   Committee did not meet.

   AA. Video Surveillance Committee
   Committee did not meet.

   AB. Work and Family Taskforce
   No report.

IV.  Open Discussion
   Chair Ida Roberts asked if we had any information requested by Chet Payne at the meeting last month. Lester Thomas answered the question. There are actually 16 unfilled positions in Facilities Services not 26. Planning has been done regarding maintenance of new building by Facilities and no donor money can be used for operational costs. UNR has specific guidelines on how donor money can be used. Lester Thomas advised the committee that Chet should have addressed these questions to his supervisors before bringing them to the SEC.

V.  Next Meeting
   December 15, 2009
   2:00-4:00 p.m.
   RSJ, Room 304

   The meeting adjourned at 3:00 p.m.