STAFF EMPLOYEES’ COUNCIL
July 21, 2009
William Raggio Building, Room 1002
2:00 p.m. ~ 4:00 p.m.

MINUTES

Executive Officers Present:
Theron Flavin (Chair), Annie Abinanti (Vice Chair), Joe Dawes (treasurer), Marie Tully (Secretary)

Representatives Present:

Executive Officers and Representatives Absent:
Dorothy Barry, Angela Brasil (excused), Lee Brockmeier (proxy: Jamie Leonard), Xanthea Elsbree, Jane Gardner (proxy: LeRai Frank), Linda Goar, Jodie Helman, Jim Henley, Jennifer Laslo, Julie Martinez, Stephanie Neill (proxy: Janine Nelson), Pamela Terango, Lester Thomas.

I. Call to Order:
The meeting was called to order at 2:10 pm.

II. Approval of Minutes
Minutes for June 2009 are approved.

III. Officer Elections
Please welcome the 2009-2010 SEC executive board:
Chair – Ida Roberts
Vice Chair – Janita Jerup
Treasurer – Joe Dawes
Secretary – Jane Gardner
Public Relations coordinator – David Lenzner

IV. Committee Reports
A. Administrative Manual Committee
   a. Campus Audit Department Charter – New Section 1,117
   b. UNR Safety Committee Policy Process – New Section 5,504
   c. Red Flag Privacy Policy – New Section 65
   d. University Courses and Curricula Section 6,000 – 6,085
   e. Curriculum – Definition of Minor Programs of Study – Section 6,051
   f. Guidelines for Establishing the Lecture/Lab Ratio for a Course 6,081
   g. Types of Contract Arrangements for Faculty – Section 2,550
B. Arboretum Board
The webpage is being updated with garden history and pictures. Student Services planted a Bigtooth Maple as part of a retreat in Benson’s Garden and thoroughly enjoyed the experience. A Catalpa tree will be planted in the South Manzanita Bowl in memory of Jerry Cody as requested by his widow.

C. ASUN
No report.

D. Athletics Advisory Committee
No Report.

E. Balloon Race Committee
Raffle tickets are now available. You can win box seats and parking for the Louisiana game. The committee is looking for volunteers to help during the balloon race days. It’s lots of fun! The UNR balloon will be set off on September 10 in the UNR quad.

F. Benefits & Compensation Committee
No report

G. Classified Employee Recognition Committee
The committee has discussed the Employee of the Year requirements and has decided to keep the 5 year requirement. They will be inviting Georgianna Trexler to the next meeting to discuss the award. They are also considering changing the award name and telling the winner before the Honor the Best Ceremony so they can have family and friends at the event.

H. Classified Staff Development Fund/ Education Leave
Did not meet.

I. Committee on the Status of Women
Did not meet

J. Elections Committee
Names of the elected representatives were given to Georgiana Trexler to contact. They have been invited to the August meeting. Officer election were held.

K. Emergency Planning Advisory Committee
Did not meet

L. Facilities Resources Committee
3 ASUN students have asked to have the old Wolf Den made into a student lounge, however no decision has been made. A plasma screen TV will be installed in the atrium of WRB. The med school is applying for a grant to help build a new bio safety lab.

M. Faculty Senate
The faculty Senate Chair, Elliott Parker spoke at the meeting. The minutes of all faculty senate meetings are located on their website: http://www.unr.edu/facultysenate/

N. Occupational Safety Committee
Did not meet

O. Parking and Traffic Board
Did not meet

P. Police Advisory Board
Did not meet

Q. Police Services Board of Professional Standards
Did not meet

R. Red Tape Committee
Did not meet

S. **SEC Bylaws**
Did not meet

T. **SEC Luncheon Committee**
Did not meet

U. **SEC Open House**
Did not meet

V. **SEC Web Page**
Did not meet

W. **Student Services Food/Retail Dining and Catering Committee**
Did not meet

X. **Student Union Advisory Board**

Y. Did not meet

Z. **Sustainability Committee**
Did not meet

AA. **University Disabilities Coalition**
Did not meet

BB. **Video Surveillance Committee**
Did not meet

CC. **Work and Family Taskforce**
Did not meet

V. **Guest Speaker**

a. **Elliott Parker, faculty Senate Chair, 2:30-3:00**

Elliott spoke about the furloughs and the Faculty Senate’s current efforts in reducing the impact on campus.

- He believes that the furloughs are much better than the original proposal from the governor in which state employees received a much larger pay cut with no time off.
- Last May a “sense of the Senate” was passed in regards to the furloughs
  - It asked that furloughs not be applied to grant funded positions
  - Asked that tenured faculty be included in the cuts to be more fair.
  - Asked for a base-line minimum for pay cuts.
- The Faculty Senate does not find the cuts to be fair and would like them to be based on pay as opposed to across the board. However, because classified employees are under control of the legislature and faculty are under the NSHE, they cannot do anything to help classified at this point.
- They have suggested that faculty who are interested in taking furlough days to show solidarity instead donate that portion of money to the University and they are looking to start a fund to help classified employees with classes or other items.
- Furlough days will be applied to faculty starting in July 2010, however they have the option of starting it this year.
- Tenured faculty will not be asked to take a paycut as they are guaranteed at least the same amount of pay as the previous year. Instead, they will be asked to take on additional teaching duties.

VI. **Open Discussion**
The meeting had to be moved as each July the regular room is reserved for another event.

VII. **Next Meeting**
August 18, 2009
2:00 p.m. ~ 4:00 p.m.
RSJ, Room 304

*Meeting adjourned at 3:45pm*