Minutes Prepared by: Marie Tully
SEC Secretary
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STAFF EMPLOYEES’ COUNCIL
January 20, 2009
Journalism Building, Room 304
2:00 p.m. ~ 4:00 p.m.

MINUTES

Executive Officers Present:
Theron Flavin (Chair), Annie Abinanti (Vice Chair), Marie Tully (Secretary), Joe Dawes (treasurer)

Representatives Present:
Lee Brockmeier, Emily Brown, Xanthea Elsbree, Tatiana Gouem, Linda Goar, Margo Grubic, Jim Henley, Janita Jerup, David Lenzner, Jamie Leonard, Stephanie Neill, Kenneth Palm, Cassandra Potts, Ida Roberts, Chas Stricker, Pamela Terango, Lester Thomas.

Executive Officers and Representatives Absent:
Dorothy Barry, Angela Brasil (excused), Robin Collins (excused), Marilyn Daughhetee (proxy: Sherry Patterson), Jane Gardner, Jodie Helman (excused), Jennifer Laslo, Denise Madole, Julie Martinez.

I. Call to Order:
The meeting was called to order at 2:00 pm.

II. Approval of Minutes
Minutes for December 2008 are approved as is.

III. Committee Reports

A. Administrative Manual Committee
   Met December 11. 8 updates were made and are available online.

B. Arboretum Board
   Did not meet

C. ASUN
   No report

D. Athletics Advisory Committee
   No report

E. Balloon Race Committee
   Did not meet

F. Benefits & Compensation Committee
   Did not meet

G. Classified Employee Recognition Committee
   The 2009 employee of the Year Nomination form is available on the website. Please encourage coworkers to nominate people for Employee of the Year and Employee of the Month.

H. Classified Staff Development Fund/ Education Leave
The committee had one application, which unfortunately was declined. They are discussing fundraising ideas and would love ideas from other.

I. **Committee on the Status of Women**
   No report

J. **Elections Committee**
   Did not meet

K. **Emergency Planning Advisory Committee**
   No report

L. **Facilities Resources Committee**
   - The new School of Medicine Center for Molecular Medicine will have state of the art research labs
   - The new math and science center will house the math department
   - An expansion is being made to the 4H cabin at Lake Tahoe
   - Chuck Price is working on naming areas around the JCSU
   - The committee gave money for the Vegas Cooperative Extension building
   - There are negotiations in progress to relocate KUNR to the PBS building

M. **Faculty Senate**
   The minutes of all faculty senate meetings are located on their website:
   [http://www.unr.edu/facultysenate/](http://www.unr.edu/facultysenate/)

N. **Occupational Safety Committee**
   Did not meet

O. **Parking and Traffic Board**
   It was decided to discontinue the East shuttle route due to lack of use.

P. **Police Advisory Board**
   Did not meet

Q. **Police Services Board of Professional Standards**
   No report

R. **Red Tape Committee**
   Did not meet

S. **SEC Bylaws**
   Did not meet

T. **SEC Luncheon Committee**
   Did not meet

U. **SEC Open House**
   Officers have been elected for the committee. The open house will be held on April 1, 2009. They are looking for theme ideas for the event. Some ideas: “Cutting Back, Stepping Forward,” “Staying Alive,” “We’re Still Open-House”

V. **SEC Web Page**
   Marie will be updating the site temporarily. Please email her with important dates and forms.

W. **Student Services Food/Retail Dining and Catering Committee**
   Did not meet

X. **Student Union Advisory Board**
   Did not meet

Y. **Sustainability Committee**
No report

Z. University Disabilities Coalition
   No report

AA. Video Surveillance Committee
   Did not meet

BB. Work and Family Taskforce
   No report

IV. Guest Speakers
   a. Pat Fleming and Chris Rassuchine, Big Brothers Big Sisters of Northern Nevada 2:30-3:00
      Pat and Chris came to tell the SEC about the BBBS program and how to participate in it.
      • The organization has had tremendous growth and success in our area.
      • It serves at-risk children ages 4-20 years old
         o Must have a single parent, be in foster care, be at or below the poverty level, or have a parent in prison
      • The children are matched to specific volunteers based on interviews and are not matched on a first come, first serve basis.
      • They use extensive screening and background checks on all volunteers.
      • Currently, there are several participants from the UNR community, including 3 faculty, 8 staff, and 218 students.
      • They will be holding an event in early March to promote BBBS on campus
      • BBBS relies on donations and grants to run the program.

   b. Frank Flavin, UNR Cooperative Extension
      Frank came to tell the council about Radon Awareness Month
      • Radon is a radioactive gas that leaks from the soil
         o It can leak into your house, and is especially prevalent in the winter time.
      • Radon is the leading cause of lung cancer deaths in non-smokers
      • Free testing kits are available from cooperative Extension.

V. Open Discussion
   • Tim McFarling will be at the February meeting to discuss H.R. related information on the budget cuts.
   • Theron will be sending information out on the budget cuts committee and would like to get things tied together before the next meeting.
   • The governor’s budget is not set, and will be decided on by the legislature.

VI. Next Meeting
   February 17, 2009
   2:00 p.m. ~ 4:00 p.m.
   RSJ, Room 304

   Meeting adjourned at 3:45pm