Executive Officers Present: Debbie Keck (Chair); Bill Oberding (Vice-Chair); Pat McDonnell (Co-Public Relations); and Valerie Pedroza (Treasurer)

Representatives Present: Christine Arritt; Bill Borges; Scott Brown; Anette Christensen; Melanie England; Margo Grubic (proxy for Cathy Fischer); Marti Fricano; Iris Hochschild; Darley Jeppson; Michael Leonhard; Erin McGarvey; Theresa Moser; Sherry Olson; Betty Osborne; Phil Pert; Jeanie Pratt; Michelle Rachal; Jewell Radcliffe; Lisa Reza; Erica Summerfelt; Joanne Tully; Renee Warren; and Beth Wood.

Executive Officers and Representatives Absent: Nicole Aiazzi; Donnie Andrews; Pam Moore; Vicki Paul (Co-Public Relations); and Kathie Stanfield (Secretary).

I. Call to order. Pledge of Allegiance.

The meeting was called to order at 2:07 p.m.

II. Minutes from January, 2006.

The minutes were approved with corrections. Also, new members need to be added to the e-mail list since they did not receive the minutes and agenda.

III. Committee Reports.

A. Administrative Action Manual Review.

No report was available.

B. Arboretum Board.

This committee met January 24, 2006. Arbor Day is April 27th and the committee is anticipating a big event. Trees will be distributed, Comstock Seed will be donating seed and there will be a book signing. There will be a treasurer’s report at the next meeting which will be February 28.

C. ASUN

This committee met January 25, 2006. They are reviewing the free speech zones on campus and the regulations concerning the zones. Also, more digital signage monitors, like the one already in JTSU, will be installed at locations around campus. Call Kate Gray for more info: 784-4547. Elections for ASUN officers will be conducted in March.

D. Balloon Race Committee.

This committee met February 14. This is the 20th anniversary of the committee. They are discussing the pin design and are hoping it will reflect the anniversary. The Race is
always the weekend after Labor Day. They meet again on March 14 at noon in JTSU. They will be selling pins to raise money for two $1500 student scholarships.

E. Classified Employee of the Month and Year.

Betty Osborne reported that two employees have been selected for Employee of the Month for March. She also stated that the pool of nominations for Classified Employee of the Month (EOM) is empty and they will be soliciting more nominations. Classified Employee of the Year (EOY) is a separate program from EOM and predictably, the qualifications for EOY are more stringent than for EOM. Anyone can nominate someone for either award as you do not have to be their supervisor.

F. Classified Staff Development Fund/Educational Leave Stipend.

This committee will meet February 24 to review the applications received for the spring semester.

G. Committee on the Status of Women.

No report was available.

H. Elections Committee.

This committee did not meet.

I. Facilities Resource Committee.

Betty Osborne reported that several requests for space have recently been withdrawn. The remodel of room 204 in Church of Fine Arts was approved. The search for a new storage facility is still proceeding. Also, the relocation of the University Press from Morrill Hall has been delayed.

J. Faculty Senate.

Bill Oberding reported that Interim President Joe Crowley was at the meeting last week and reviewed his direction for the university while Interim President. Minutes for the Faculty Senate meeting are online.

K. Parking and Traffic Board.

This committee met on February 13. Melody Bayfield reported to the committee that 220 spaces in Silver 8 will be lost in the Fall of 2007 due to the new science and math center which will be built where the greenhouses now stand behind Laxalt Mineral Research. There has been discussion of building underground parking under the new building to replace what was lost, but cost may be prohibitive. Also, fines for handicap parking violations are being increased from $100 to $250. The Board is currently working on updating the Parking Plan.
L. **Police Services Board of Professional Standards.**

This committee did not meet.

M. **SEC Bylaws.**

This committee did not meet.

N. **SEC Luncheon Committee.**

This committee met informally. They have decided on a theme: “It’s Magic” They are working on selecting a location and date. The full committee will be meeting soon.

O. **SEC Open House.**

This committee has decided on a theme: “UNR—An Undiscovered Treasure”. They are discussing having pirate décor with treasure chests, etc. The event will be on Wednesday, April 5 from 10-2. The committee meets every Thursday. On campus and off campus vendors are being scheduled.

P. **SEC Web Page.**

Debbie Keck reported that the committee did not meet, but everybody should log onto the SEC website and check their information.

Q. **Special Interests Committee.**

Jeanie Pratt reported that regarding the Family Medical Leave Act, there needs to be clarification about which gets drained first—sick leave or annual leave. SNEA has reported that the Board of Regents wants to change classified staff from state employees into University employees. She also stated that the accreditation committee needs volunteers for the Education Standards portion of the process.

R. **Student Services Food/Retail Dining & Catering Committee.**

It was reported that the one-card system is up and working well. Also, the smoothie bar in JTSU will be changing its menu slightly. Chartwells is introducing many new foods. A “Food for Students” program is being considered to help students in need.

S. **Student Union Advisory Board:**

This committee did not meet.

T. **Wolf Pack Advisory:**

It was reported that there is room on the Wolf Pack Advisory Board for SEC representation but it has not officially started meeting yet.
U. Work and Family Task Force.

This committee met on January 25. They will be discussing graduate student issues and will be having a resource fair in March. They meet again on February 22.

V. University Disabilities Resource Coalition.

No report was available.

Guest Speaker: Nicole Howard, Big Brothers Big Sisters

The organization has been in Reno for four years. There are three programs within the system: school based, community based and Reaching for the Stars.

The school based system is for 1st through 6th graders. The Big spends one hour a week with the Little at their school during lunch. You can eat, do activities, play on the playground, etc. Seven schools currently participate.

The community based system is for kids 6 to 15 years of age. The Little spends 2 to 3 hours a week with the Big outside of school time. They can go to the movies, have a BBQ, home repair project, etc. This is done during evenings and weekends.

Reaching for the Stars is for kids 6 to 15 years old who have a parent in prison. Nevada has the highest rate of incarcerated persons in the country. Littles can be included in family activities or time can be spent one-on-one. The Big offers encouragement and support system for kids from single family homes.

To be a Big, you must go through an interview, a background check with fingerprints and a reference check. Training is provided on evenings and weekends. There are 120 Bigs from UNR. Matches are based on personalities and preference, not just whoever is next on the list. There are currently 140 kids on the waiting list and of those, 110 are boys which creates a large need for male Bigs. Children get into the program by being referred by parents, teachers or counselors. Brochures were distributed and website address was noted.

Nicole shared the benefits of this program as these kids do better in school and have higher self esteem with this kind of support. It makes a huge impact on their lives and asked the Council members to consider volunteering for this wonderful program.

Guest Speaker: John Frederick, Provost

Dr. Frederick presented his response to the Morale Task Force mid-year report. He stated the academic faculty evaluation process is well defined, but the same cannot be said for the administrative faculty. The University needs to decide on an evaluation process for the administrative faculty and make it well-defined. He suggested that faculty should be evaluated by their supervisor as well as their employees and wants to encourage the Deans to solicit information on their own performance for their own use. The classified staff have a responsibility to give respectful feedback to their supervisors. He stated BCN Personnel is
starting to provide supervisor training themselves instead of using the State Personnel Training system. Bill Borges asked about the competency and training of UNR supervisors. Dr. Frederick agreed in general with the concept and said that they were working on this issue. He asked for further input via email.

Dr. Frederick passed out a handout on the free speech issue. He gave background and examples of free speech issues in the last few years. He noted where on campus formal demonstrations are allowed to express personal opinion. He noted that ACLU requested that UNR review our policies regarding free speech. ACLU would like UNR to declare the entire campus a free speech zone and exclude areas not appropriate. It is important that the university community understand our current policy and that we currently have four free speech zones. An exception procedure to the policy needs to be set up if a request to hold a speech is not in a zoned area. The campus needs to determine what is best for the university and stated this should not be a decision by the President or Provost. Bill Oberding suggested that a committee be put together to review the current policy and discuss changes and any exceptions. Dr. Frederick said that they are considering this type of committee to include faculty, staff, students, police and Student Services.

Dr. Frederick asked that if any classified staff have recommendations regarding this policy to send them to him directly. Questions were raised about where the zones are on campus, whether UNR has a number of zones that is comparable to other western campuses, and if there are limits on noise and sound amplification.

Open Discussion:

Bill Oberding state there is a meeting scheduled regarding the presidential search on March 3 from 10:30 to 12 in the JTSU Alumni Room. The search committee has 30 members and includes four Regents. Alberto Pimentel is the consultant of the professional search firm that will make recommendations to the committee and he will be at the meeting. Debbie Keck asked if there were enough SEC members interested in having a special meeting with Mr. Pimentel later on March 3. She will schedule a meeting from 2:45 to 3:30 that afternoon if there are at least 5 or 6 people who will commit to go. The plan is to have a new president by July 1st. Bill explained the search process.

Without further comments, the meeting was adjourned at 4:03 p.m.