Executive Officers Present: Debbie Keck (Chair), William Oberding (Vice Chair), Kathie Stanfield (Secretary), Valerie Pedroza (Treasurer), Vicki Paul (Co-Public Relations), and Patrick McDonnell (Co-Public Relations).

Representatives Present: Christine Arritt, Peter Brown, Catherine Fischer, Marti Fricano, Darley Jeppson, Vicki Krentz, Pam Moore, Sherry Olson, Betty Osborne, Phillip Pert, Jewell Radcliffe, Chris Sladek

Executive Officers and Representatives Absent: Jeanie Pratt, Anette Christensen (Valerie Pedroza, Proxy), Theresa Moser, and Donnie Andrews -excused.

I. Call to order. Pledge of Allegiance. Welcome to new members

The meeting was called to order at 2:02 p.m.

II. Minutes from August, 2005.

The minutes were approved as written.

III. Committee Reports.

A. Administrative Action Manual Review.

Peter Brown advised that departments will be required to retain receipts for three years as backup for purchasing card statements. The UNR policy on animals at work is to allow service animals only.

B. Arboretum Board.

Darley Jeppson attended the meeting and reported that they are working on an inventory of the trees on tree walks. The Office of Prospective Students receives most visitors on campus. The Office of Communications has been phasing out their involvement, and plan to rename Jones Visitor Center to reflect that.

C. ASUN

Pat McDonnell reported on beginning of semester activities.

D. Balloon Race Committee.

The new banner worked out well. There were no balloon flights on Saturday due to weather, but all went as planned on Sunday. Rose Bergman won the raffle for the trip to Mexico with the UNR football team.

E. Classified Employee of the Month and Year.
Two people were chosen for the Employee of the Month awards, but will not be announced until after the honorees have been notified.

F. **Classified Staff Development Fund/Educational Leave Stipend.**

Debbie Keck reported this committee did not meet.

G. **Compensation Committee.**

The committee met; there is nothing new to report.

H. **Facilities Resource Committee.**

This committee met September 13. Betty Osborne reported that the Davidson Institute (for gifted students) is looking for space for two offices and a classroom on campus. They have an interest in the proposed Math and Science Building.

The request to move Mail Services to the former Printing space has been approved.

The Luce & Sons’ building the university was interested in buying for storage is no longer available for purchase.

The Getchell Library or its site will be used by Liberal Arts.

I. **Faculty Senate.**

Minutes are available on UNR website.

J. **Parking and Traffic Board.**

This committee did not meet.

K. **Police Services Board of Professional Standards.**

This report can not be shared with the council. This is a confidential committee that meets generally once a semester. Debbie Keck will be representing SEC, since Donna Brown has finished her term.

L. **SEC Bylaws.**

The Bylaws are almost finished. Debbie Keck sent them out to SEC members for final revisions and requested input by Thursday.

M. **SEC Luncheon Committee.**

This committee has been adjourned until next year.

N. **SEC Open House.**
This committee has been adjourned until next year.

O. SEC Web Page.

Vicki Paul reported that all updates have been done. She brought her camera to photograph new members and those whose photos were missing.

P. Student Services Food/Retail Dining & Catering Committee.

This committee did not meet.

Q. Work and Family Task Force.

The committee met 8/24/05. Nicole Powers spoke about the STARS Program for children whose parents are in prison. There was a question of whether Classified Staff could take leave for “Make a Difference Day”. The decision was made that it would not be appropriate.

R. University Disabilities Resources Committee:

The committee met on September 13, 2005. New members Scott Youngs, Betty Hammond, and Robert Cullins were welcomed. Scott brought information to share about wheelchair sports. People in wheelchairs for numerous reasons participate in many different sporting activities including tennis, basketball, volleyball and football. There are national tournaments as well as local events. Scott hopes to inspire more participation locally.

During the month of October, there will be demonstrations of some of these sports, and movies showing the strengths of those with disabilities.

S. UPC.

This committee did not meet. The Provost will meet with members of existing committees in the future.

Guest Speaker: Chuck Price, talked with us about the new Student Union. Two years ago, a survey of students showed that 70% were willing to fund a new Student Union Building. The new location will be south of Lombardi, between the new Knowledge Center and the Lombardi Wellness Center, effectively moving the center of campus north.

The new union building will be 165,000 square feet, and will have “no back door”. Fifteenth Street will dead end in a cul-de-sac from the Lombardi view. The second floor will be 40 feet higher than the first floor which will be built into the hillside. There will be a coffee house, four non-food retail operations, such as a bank, and copy center.

The bookstore will be housed in two stories of the building, along with a four-story atrium. The building will be professionally managed and student-owned. The second
floor will contain a full food court with burgers, sandwiches, Asian, and Mexican foods. Chartwells has agreed to allow both regional and national chains to participate. There will be seating inside and outside.

The third floor will house a movie theatre, sports grill (with no smoking or gaming), a lounge, and meeting rooms. On the fourth floor will be more meeting rooms and lounge space, as well as a ballroom to hold from 800 – 1,200 people, with views all around. The Great Room will be available for many kinds of celebrations.

Students have a say in all decisions regarding the building. Students voted down having a fireplace in the book store, so there will be fireplaces elsewhere. To view floor plans, or for further information, visit the JTSU online site. You may email any questions to Chuck at cprice@unr.edu.

**Guest Speaker: Provost, John Frederick**, spoke to us on three topics. The first was university planning. The UPC has been disbanded. Planning will be discussed with other existing committees including the Faculty Senate, SEC, and other governing structures to create a better voice.

The second topic was the Faculty Morale Study. A task force will be involved in proposing solutions to the issues discussed in the study. The President’s Council and Academic Leadership Council will meet on the subject. An atmosphere of mutual respect is the expectation and goal.

Our third topic was the University Video Policy. The Faculty Senate will be making numerous adjustments, after which the Provost’s Office will send it to Debbie for distribution to SEC. Please read it and send suggestions quickly.

Questions fielded by the Provost were as follows:

a) Will the next version of the Video Policy be final? Answer: It will be editable.
b) Is the purpose of the cameras to view crimes? Answer: They will mainly be used in the book store and by the shelves used by students in the dining commons for safety and security reasons. They are used in the exercise room in the rec. hall in case of accidents, and in parking areas for security of property and persons.
c) Has a previous case been resolved? Answer: No, it is ongoing.
d) Will locations of cameras be posted? Answer: Yes.
e) Will they be continuously monitored? Answer: No.
f) Will there be audio as well as visual? Answer: No, only visual.
g) How is the decision made to place a camera? Answer: A committee will be made up of an appointed Dean, a member of the Faculty, an SEC member, a resident, an undergrad, a grad student, ex officio, and a police representative.
h) In the case of a break-in in office areas, will cameras be installed? Answer: Only in the case of repeated acts.
i) Are visitors using key cards on the “One Card System” logged? Answer: The key card system uses a single card for charges at the book store and access to buildings using the system. Yes, the system provides for easy monitoring of access to services. There is still a question of whether it can be turned off and on at will. People have been locked in buildings after hours.
j) What will happen to the space currently occupied by JTSU? Answer: Students feel ownership due to their financial input. It may be used for student services, such as the current dining area.

k) Will there be outdoor cameras for safety reasons? Answer: Maybe in parking lots, but that won’t eliminate the need for caution if out at night. Follow usual precautions as much as possible.

l) Who will be able to access videos? Answer: Mainly the Police and chemistry labs.

m) Some are questioning the methodology of the Faculty Morale Report. Answer: The report was meant to be an anecdotal sampling, not research. There may possibly be a study of workplace environment. If so, it will be more systematic.

n) What venues are there for the Athletics Department to recognize staff? Answer: Examples are Nevada News, President’s Email, and the Communications Department.

o) Why will there be no UPC? Did they outgrow their function? Answer: There has not been as much activity as there was originally, and there is too much information in the various Strategic Plans for the committee to respond to all of it. It was not clear to those involved who had the final say.

p) Pac-West had the best bid for the property at Mill Street and McCarran Blvd. The County wanted another appraisal, 12.1 million being the highest, but if appraised lower, would only pay that.

Open Discussion:

We are short several members because recommendations have not been sent to the President. Due to the reorganization of some colleges, there are some elections still to be finished.

Without further comments, the meeting was adjourned at 4:00 p.m.