I. Call to order. Pledge of Allegiance.

The meeting was called to order at 2:30 p.m. Debbie thanked Ron Zurek’s office for providing holiday refreshments for us to enjoy. She invited all of us to get something to bring back to the table before our first speaker arrived.

II. Minutes from November, 2005.

The minutes will be approved with corrections via email. Notes on the Guest Speakers were inadvertently omitted.

III. Committee Reports.

A. Administrative Action Manual Review.

Peter Brown reported that the Faculty Senate approved the placement of the University Video Policy in the Administrative Manual.

B. Arboretum Board.

Bill Borges reported that 21 rhododendrons have been planted on campus. The Arboretum Board voted to reaffirm previously stated goals and to work toward more diversity in campus plants. The December meeting has been canceled. The board will meet again January 26, 2006. People questioned why we should plant more Bald Cypress. The answer is that it turns reddish in the fall and is quite pretty.

C. ASUN

Pat McDonnell reported that the Senate met November 30, 2005. Proposed tuition and fee increases for 2007-2009 were announced, using a formula equivalent to a median of state averages published by WICHE for two-year and four-year colleges.
Fifty percent of the fee increases are earmarked for financial aid. Most of the remaining monies go into the State of Nevada general fund. Some of it then goes to the university to support growth. Fees will increase 10.9% for 2007-08, and again 10.9% for 2008-09. The reason given for such large increases was that this would make up for gaps in previous years when fees were not increased enough. Money is needed to maintain aging buildings and to improve grounds.

Students were advised against fighting fee increases. They will do better to seek to have some input in how they are spent. Specific instructions were given for how students can impact future spending.

D. Balloon Race Committee.

This committee meets again starting in January.

E. Classified Employee of the Month and Year.

Betty Osborne reported that the committee has ten to twelve new nominations.

F. Classified Staff Development Fund/Educational Leave Stipend.

Debbie Keck reported that she received a check from Sodexo in the amount of $333. The tip jar was stolen at the last game, and was not recovered. This disappointed those who volunteered, since the money was to be donated to the Classified Staff Development Fund.

G. Committee on the Status of Women.

Betty Glass’ report is under guest speakers.

H. Elections Committee.

Donnie Andrews reported that six nominees have been sent to the President’s Office for approval. Our maximum membership number is 35. We expect to number 34 by the end of January.

I. Facilities Resource Committee.

This committee met December 13. Betty Osborne reported that the Lombardi Recreation Center has been approved for the Blackboard Access System.

The request to name room 204B in the Sarah Fleischmann Building after Jean Perry has been denied as it is against policy to name buildings, rooms, etc. after a current employee.

The second floor of KNPB is still being considered for the Davidson Institute; however, an agreement has not been finalized.
A new University storage facility is still being sought.

The University Press is scheduled to move to the Fox Building in Stead on March 1, 2006.

J. Faculty Senate.

Minutes of the December meeting can be reviewed online.

K. Parking and Traffic Board.

There will be no fee increase this year because the West Stadium Parking Structure came in under budget. Next year fees will rise per the three-year plan that was previously approved.

L. Police Services Board of Professional Standards.

No report was given.

M. SEC Bylaws.

Debbie Keck distributed copies of the completed Bylaws signed by Interim President Joe Crowley.

N. SEC Luncheon Committee.

This committee did not meet.

O. SEC Open House.

Michelle Rachal and Darley Jeppson were elected co-chairs for the coming year. Jewell Radcliffe is Treasurer and Pam Moore will take table reservations. Open House is scheduled for April 5, 2006, 10:00 a.m. to 2:00 p.m. The treasure hunt theme will be titled “University of Nevada, Reno, An Undiscovered Treasure”.

P. SEC Web Page.

Michelle Rachal was given access to the SEC website. She will help Vicki Paul in maintaining the page.

Q. Special Interests Committee.

Jeanie Pratt reported that SNEA met with legislators regarding privatizing at the university

R. Student Services Food/Retail Dining & Catering Committee.
This committee met 12/9/05. Café Ten O’ One staff will be trained on the One-Card System beginning 12/12/05. A total of 7-8 off campus vendors will be able to use the system. Parents have made clear that they feel strongly about having student food dollars used for food rather than non-essentials.

“Healthy Options” will begin next semester at all locations.

The University Inn has 170 rooms and suites as well as five meeting rooms. There is free parking available from 11:30 a.m. to 1:30 p.m. for people wishing to dine at Café Ten O’ One. Future plans for changes at the University Inn include redecorating.

S. Student Union Advisory Board:

Did not meet

T Wolf Pack Advisory:

Pat McDonnell stated that he wishes SEC to have a voice on the Wolf Pack board.

U. Work and Family Task Force.

No report was given.

V. University Disabilities Resource Coalition.

New committee members were introduced

Betty A, Hammond – Department of Deaf Services, State of Nevada
Kim Bonnenfant – Professional Training and Development.

The role of the UDRC is to insure that disabilities are not a barrier to participation and to serve as a “watch dog” for concerns regarding physical access additionally, the committee serves as advocates for co-curricular activities for the community and campus. The committee was established in 2002 through the leadership of Dr. Michael Coray. Concerns are addressed weekly at the Presidents Council.

Discussion occurred on the need to address issues brought to the committee respectfully. All should be encouraged to speak their minds knowing that disagreement may occur

Because of short meeting time a suggestion was made to place time limits on discussing of industrial topics.

Discussion continued regarding he use of Lombardi Rec. for wheel chair basketball practices. Further discussion is still needed on how to meet fiscal responsibilities of wheel chair athletes to use this venue.

Guest Speakers: Betty Glass, Committee on the Status of Women talked with us about campus safety issues and some improvements that have been implemented. She
encourages anybody noticing a need for change to contact her at glass@unr.edu, or her co-chair, Indira Chatterjee, at indira@unr.edu.

Betty told us a success story regarding a large shrub that was blocking the view from the driveway near the Family Medicine Pharmacy. Within a week of the report the shrub was replaced with lower plants that allowed drivers to see oncoming traffic.

The subject of snow removal last winter was discussed. Peter Brown commented that all available B & G workers were clearing snow. The guideline for calling in contracted workers is anything four inches. There may be a survey distributed after this winter break to elicit feedback.

The Committee on the Status of Women is divided into several sub-committees that meet on alternating months. The full committee meets also on alternating months.

The question was asked whether the “Celebrating Women” activity still exists.

The street lights leading to Lombardi have not been lit recently. This issue has already been referred to the safety committee.

**Guest Speaker: Jeanette Goree, representing “Relay for Life”** brought a six-minute video explaining the annual event. She welcomed all of us to join in to promote this event. It is scheduled for April 21-22, 2006, from 7:00 p.m. to 8:00 a.m. Participants raised $21,000 last year for cancer research. More information is available at www.cancer.org.

**Open Discussion:**

Without further comments, the meeting was adjourned at 4:00 p.m.