Committee Purpose as defined by the SEC Bylaws:
-A committee of at least three (3) shall be responsible for the annual election process as outlined in Article V of these Bylaws.

Annual and Standing Charges:
-Oversee the election process as outlined in Article V of our Bylaws.

Committee Charges:
- Decide deadline for nomination and election process
- Inform departments about SEC – what we do and benefits of being on SEC in election nomination solicitation information.
- Conduct nomination process
- Verify that nominations agreed to run for election
- Conduct election process
- Send request and confirmation letters
- Article for Nevada Today prior to Elections, two times before nominations and elections begin
- Send electronic letter to supervisors prior to elections regarding elections and importance of serving.

Actions taken on Charges:
-The committee met in person a couple of times to go over nomination & election process. We also communicated via email when sending out the electronic nomination ballot.

Recommendations:
- Start the election process in May 2017
- Have SEC representatives who want to serve on this committee.
- Review status of representatives; ensure each division has correct number of representatives.
- Post an article in Nevada Today prior to nominations begin.

No costs were incurred this year.

Respectfully submitted
Margo Grubic